

Monday 25 January 2021

Dear Parents/Carer,

I am writing to you to with details to support you get the most out of Year 8 Options PTC on **Wednesday 27 January between 3pm-6pm.** and to ensure the evening runs as smoothly as possible.

Booking appointments

The appointment booking system has been available since 6pm on Tuesday 19 January via the link below. **Please be aware that the booking system will close at 12 noon on Wednesday 27 January.**

We have attached a useful guide to support you with the booking process. The only requirements for booking appointments are the use of your email address and your child's name and date of birth. <https://bourne.schoolcloud.co.uk/>

Accessing appointments on the evening

For a video guide on how to access your appointments on the evening please click [here](#). You will be able to access your appointments by using the same details that you used to book your appointments.

Making informed choices – Options Subjects – Content available throughout options process on a dedicated page on our website, click [here](#).

You will be receiving a copy of the Options Booklet; this paper copy will have all course details and an options form for you to return to the Academy in a pre-paid envelope.

A presentation from Mrs Deane, Assistant Principal for Raising Standards. This presentation will talk you through the Options process and give an overview of how the process works.

Video presentations from Subject Leaders of all courses taught at Key Stage 4 providing an outline of the course content and what to expect on each option course.

Mrs Betteridge (SENDCo) will be available to meet with parents of children with SEND, on Microsoft Teams or via telephone call, for further discussions regarding your child's options. Mrs Betteridge will be available to have these discussions from Thursday 18 January – Friday 5th February. To book a meeting, please email Mrs Betteridge directly, stating your referred date(s) and meeting platform. hayley.betteridge@thebourneacademy.com

We look forward to working with you throughout the options process. Should there be an issue with accessing the booking system please contact us on admin@thebourneacademy.com.

Yours sincerely

Mr J Perkins
Assistant Principal

Principal: Mr Mark Avoth

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