



21 October 2021

Dear Parent/Carer,

Locker hire

The Academy was fortunate to receive funding from the Local Authority to provide a set of lockers for student use. Installation of these has now been completed and we are pleased to say that these lockers are now available for hire if your child wishes to do so.

The lockers are situated between the Science and English/Maths block and can be used to store items such as PE kit or books that students need on site but don't wish to carry around all day. Each locker is secured by a robust padlock which is provided by the Academy. **Students can not use their own padlocks.**

If your child would like to take advantage of hiring a locker over this academic year, please complete the reply slip below and return to the Finance Department.

The cost of hiring a locker will be £15.00 for the year; half being for hire and maintenance of the locker and half being a refundable deposit of £7.50. Once your reply slip and money has been received, your child will be allocated a locker and provided with a key to the padlock. At the end of the year, if your child returns their key and the locker remains in a good condition, then the refundable deposit of £7.50 will be returned to you via bank transfer during the summer holidays.

Payment should be made via the Academy's online payment system, www.scopay.com

Yours sincerely

Mrs C Turner
Business Director

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Locker hire (please return reply slip to the Finance Department)

Name of Child Tutor group:

My child would like to hire a locker for the 2021/22 academic year.

I confirm that the charge of £15.00 has been paid via the online payment system and that, if my child returns their padlock key and keeps their locker in good condition, that I will receive a refund of the £7.50 during the 2022 summer holidays.

Signed.....Parent/Carer

Print name:.....