

Browse to <https://bourne.schoolcloud.co.uk/>

Step 1: Login

Fill out the details on the page then click the *Log In* button.

A confirmation of your appointments will be sent to the email address you provide.

Step 2: Select Parents' Evening

Click on the date you wish to book.

Wednesday 28 March 2021

Unable to make all of the dates listed? Click *I'm unable to attend*.

RE: Year 10 Parent Teacher Consultation Evening

Dear Parents/Carer,

I am writing to you to invite you to attend a virtual Parent Teacher Consultation Evening (PTC) for students in Year 10 which will take place between **3pm-6pm on Wednesday 5 May**

We know that communication between home and school is an important part in supporting our young people to be as successful as possible, and although we are once again not able to invite you into school to meet us, we are very much looking forward to meeting with you online.

Following our previous PTC earlier in the year we have now refined our systems and will be using the School Cloud System to book appointments. We have used the programme and have received good feedback on the ease of use and efficiency for parents.

The appointment booking system will be available from **6pm today** via the link below. We have attached a useful guide to support you with the booking process. The only requirements for booking appointments are the use of your email address and your child's name and date of birth.
<https://bourne.schoolcloud.co.uk/>

For a written and video date guide on how to access your appointments on the evening please click [here](#).

We look forward to welcoming you online once again.

Yours sincerely

Mr J Perkins
Assistant Principal

Step 3: Select Booking Mode

Choose *Automatic* if you'd like the system to suggest the shortest possible appointment schedule based on the times you're available to attend. To pick the times to book with each teacher, choose *Manual*. Then press *Next*.

We recommend choosing the automatic booking mode when browsing on a mobile device.

