



5 May 2021

Dear Parent/Carer,

Expansion of catering provision

Over this academic year, as a result of COVID-19 social distancing restrictions, we had to restrict the Academy's usual school meal service to use of the pre-order food app with food being distributed to students' year group zones. We are now pleased to say that, as restrictions begin to be relaxed, we are able to start increasing students' access to the Hub and allow them to choose and purchase in person the food that they eat on site.

The pre-order app will remain available at all times to the students, however, there will be an increased offer of food available for students if they go to the Hub.

The re-opening of the Hub for school meals will be a gradual process and will be as follows:

From Monday 10th May 2021

On a rota basis, students will be allowed to go the Hub at morning break times to purchase food. The rota will be as follows:

Mondays – Year 7

Tuesdays – Year 8

Wednesdays – Year 11

Thursdays – Year 9

Fridays – Year 10

Students will purchase their food and then move back to their year group zones.

Lunches will still be provided through the pre-order app and delivered to the students' year group zones at lunch time each day (break time on Wednesdays).

From Monday 7th June 2021

Access to the Hub will be increased to allow students to access the Hub one day per week at both morning break and lunch time. The rota will be (as above);

Mondays – Year 7

Tuesdays – Year 8

Thursdays – Year 9

Fridays – Year 10

Students will still be able to use the pre-order app and deliveries will be made to the students' year group zones at lunch time each day (break time on Wednesdays).

Principal: Mr Mark Avoth

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From 21st June 2021

It is hoped that, if the Government lifts all social distancing requirements from 21st June 2021, then all students will be able to access the Hub and purchase food every day at break and lunch times. This will be dependent on Government advice and the guidance they issue to schools, so this will be confirmed nearer the time.

How your child accesses their cashless catering account

Your child will pay for any food purchased on site using their cashless catering balance. This will be accessed at the tills by either using the biometric system (a finger scan) or typing in the 4-digit PIN code that they have previously received.

We will be providing reminders of students 4-digit PIN codes to your child's tutor.

Topping up your child's cashless catering account

The account that your child will access to pay for food purchased on site is the same one that is used to buy food through the pre-order app. You are able to top up this account using the Academy's online payments system; www.scopay.com and placing money through the School Meals section.

On the day that students are able to go to the Hub to purchase their food, they will also be allowed to use the cash re-valuation machine in the Hub to top up their account.

If you have any queries on the above, please contact finance@thebourneacademy.com

Kind regards

Mrs C Turner
Business Director

Principal: Mr Mark Avoth

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