

5 January 2023

Dear Parent/Carer,

Happy New Year, I hope you had a good festive break and that you avoided the many illnesses/infections that seem to be affecting us all. The UK Health Security Agency has issued some advice to parents/carers on how you can help to ensure that your child doesn't catch and spread illness in school. Specifically, the guidance says:

- emphasise routines of handwashing
- keep your child off school if they are ill and have a temperature
- get a flu jab for your child if they are eligible

You can read the full guidance [here](#).

As mentioned in my December communication, we have looked at our systems and processes around behaviour and attitude to learning. This is to confirm that the isolation room will be renamed as the Reflection Room. I would also like to draw your attention to our amended Behaviour Policy on the website. As always, Teaching and Learning remains an absolute priority at The Bourne Academy and we work very hard to ensure the very best outcomes for our students. Therefore, we have taken additional guidance from the 'Behaviour in schools – Advice for headteachers and school staff' published in September 2022, which can be accessed [here](#). The guidance clearly states that schools have an obligation to:

- Encourage good behaviour and respect for others
- Secure an acceptable standard of behaviour of pupils
- Promote, among pupils, self-discipline and proper regard for authority.

We are passionate about high standards and high levels of student achievement and only a minority of students fall short of these expectations. However, in accordance with the guidance, we have made a number of changes and clarifications to our Behaviour Policy. The full policy can be accessed [here](#), however, some key changes are listed below and summarised in the flow chart attached at the end of this letter.

- Clarification, within the policy that the planner / First Impressions Card (FIC) is an essential piece of equipment which underpins our rewards and sanction systems and supports students to be organised and ready to learn. Therefore, students who fail to bring in their planner/FIC will be placed in the reflection room until it is brought into school.
- Students who miss a Director of Learning Detention (DoL) will no longer be placed in the Reflection Room during the school day. Instead, they will have to attend a Principal's Detention on a Friday between 3.00pm and 5.15pm.

Should a student not attend their Principal's Detention or fail to complete sanctions, then our escalation procedures will be implemented. Please see the attached Flow Chart.

All students will receive an assembly, in the next few days, outlining the key changes above and their individual responsibilities around ensuring they comply with our policies and procedures. The INSET day for our Arbor launch went well. However, please bear with us while we establish our new routines and we will set up the new Parent Portal as soon as possible.

Thank you for your continued support.

Kind regards

Mr Avoth (Principal)

Principal: Mr Mark Avoth

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Appendix 1

Student Behaviour flow chart

If your behaviour falls short of Academy expectations:

