



14th July 2023

Dear Parent/Carer,

RE: Exit Passes & Toilet Passes

Our priority is that all students are in lessons and learning. Therefore, the Pastoral team are reviewing some of our processes in preparation for the new academic year, 2023-2024.

In September, all exit passes will be removed unless it is stated on a SEND or behaviour support plan as an agreed intervention by a student's Head of House. There may be some individual cases where the Head of House will feel an exit pass is necessary as a short-term reasonable adjustment. If this is the case, your child's Head of House will contact you directly and a pass will be issued.

We are removing all toilet passes in September. If your child requires a toilet pass due to a medical reason, please can we ask you to provide recent (within the last six months) medical evidence for us to issue a pass in September.

We take this opportunity to thank you for your continued support and we look forward to a successful 2023-24 academic year.

Kind Regards

The Bourne Academy