

10 October 2023

Dear Parent/Carer,

RE: Year 7 & Year 8 Parent Teacher Consultation Evening Wednesday 11 October

We are looking forward to welcoming you and your child to the Academy for the 'settling in' PTC with your child's tutor tomorrow, **Wednesday 11 October**. We remind you to allow approximately **one hour** for your visit which will enable you to meet your child's tutor. Your child will enjoy taking you on a tour of the school where subject teaching staff will be available in subject areas. Please be aware that tours will need to conclude by 6:00pm, therefore if you have a booking close to 6:00pm we ask that you complete your tour prior to the meeting with the tutor.

If you have not already booked an appointment, please log into your School Cloud account and book one as soon as possible. Year 7 Tutors will be based in The Hall and Year 8 Tutors will be based in The Hub. Also located in The Hub will be the Academy's careers team who will be on hand as we prepare for Year 8 Options evening later in the Academic year. Please use the link below to book your 5-minute appointment with your child's tutor. <https://bourne.schoolcloud.co.uk/>

We hope you enjoy your visit and will get to meet most of your child's subject teachers. Please do bear in mind that if your child is taught by a member of staff that is also a Year 7 or 8 tutor, they may be unavailable, however all Heads of House will be present to offer advice and guidance if needed.

Please note that due to another event at Kingsleigh Primary School, which starts at 5:00pm, our car park may be busier than normal, please allow extra time if you have booked an appointment around this time.

We look forward to welcoming you to the Academy tomorrow.

Yours sincerely

Mrs K Franklin
Assistant Principal