Dear Parent/Carer,

Teaching and Learning remains an absolute priority at The Bourne Academy and we work very hard to ensure the very best outcomes for our students.

I firmly believe that every student has the right to learn and that every teacher has the right to teach in the classroom. However, our monitoring and evaluation procedures have shown that our teachers are spending too much time dealing with a minority of students whose behaviour disrupts lessons. To this end we have revised our Behaviour Policy. We have streamlined the Behaviour Flowchart (see attached) and introduced an Isolation Room, which will be staffed by senior teachers.

The Policy will work as follows:

* Students who misbehave will be informed their behaviour is stopping the learning. This will be their first and final warning. Their name will be written on the board
* Students who choose to continue to misbehave will be sent to the buddy lesson (current practice)
* Any student sent to a Buddy lesson will have a one hour detention at the end of the day; 3:00pm-4:00pm or 4:00pm-5:00pm depending on their timetable
* If a student refuses to go to Buddy or disturbs the Buddy lesson they will be sent to the Isolation Room where they will complete the remainder of that lesson followed by 5 more lessons eg. P4 and P5 followed by P1,P2 and P3 the next day
* Students will also lose break and lunch social time
* A student, who receives two Green Slips in one day, will also be sent to the Isolation Room and the same rules will apply.

At the start of next term (week beginning 3 January 2018), students will be informed of these changes in assemblies. This will be delivered by the Leadership Team.

As always, parents/carers, will be notified if a sanction has been put in place for their child.

I am passionate about high standards and high levels of student achievement and look forward to the full support of parents and carers in ensuring that every student can learn in a classroom which has the sole focus of high quality academic study every lesson. On a lesson by lesson basis, students will have one simple choice, to either be in class working hard and progressing with their learning or risk being isolated from their peers for a period of one working day so that the learning of others is not disrupted.

If you have any questions about the revised Behaviour Flowchart, please contact your child’s Head of House, in the first instance.

Kind regards

Mr M Avoth



**Detentions**

A teacher will give a student a Detention the next day or as arranged with parent/carer, if they:

* are sent to buddy
* have not given in homework

The teacher will **put a reminder in the student’s planner** in the lesson to say when the Detention will be eg after school, at break etc, and how long the Detention will be for. The Detention will focus on planning how the same thing will not happen again, eg how the student’s attitude to learning will be different or how the student will make sure that homework is handed in on time.

**Detention Processes:**

**A [not Green Slip]**

Student misbehaves in lesson (no homework, lack of classwork/ effort).

Note put in the student's planner by the subject teacher for detention and phone call home. Log in Progresso.

Student fails to attend the detention. Student placed in DoL detention the following day or the earliest opportunity(3:00-4:00 or 4:00-5:00) . DoL notifies parent/carer. Logged in Progresso by DoL.

Student fails to attend DoL detention. Student is placed in the Isolation Room for 1 day. DoL notifies parent/carer. DoL logs in Progresso.

**B [Green Slip]**

Student misbehaves in lesson (is Green-slipped).

Student placed in DoL detention by the class teacher the following day or the earliest opportunity (3:00-4:00 or 4:00-5:00) . Phone call/text/email sent to parent/carer. Logged in Progresso by class teacher.

Student fails to attend DoL detention. Student is placed in the Isolation Room for 1 day. DoL notifies parent/carer. DoL log in Progresso. Class teacher catches up with student for restorative work.

A student will be placed in the Isolation Room for 1 day (5 lessons), if they:

* Disturb the Buddy lesson they have been placed into
* Refuse to go to Buddy lesson
* Receive two or more Green Slips in 1 day