November 2017

Dear Parent/Carer

**The Big Bang Show, Birmingham NEC – Friday 16 March 2018**

We would like to offer your child the opportunity to join us on our visit to The Big Bang Show, taking place at Birmingham NEC on Friday 16 March 2018 however, please note that there are a maximum of 63 places available which will be filled on a first-come-first-served basis.

In order to arrive early enough to ensure that students have as much opportunity to experience as many of the workshops and activities at The Big Bang Show, our coach will need to depart the Academy at 6:00am. We request that students arrive at **5:45am** to allow for a full register to take place before we depart.

The show finishes at 16:00pm and we aim to arrive back at school between 19:00pm and 19:30pm, however, if there is any change we will contact you in advance.

Students will be expected to wear full Academy uniform for the day. They should also bring a packed lunch and, as it will be a long day, we recommend that additional drinks and snacks should be provided for rest of the day.

The cost of the visit is **£13.00** per student (cost to PP students is **£6.50**), which covers the overall charge of the coach. Entry to the show and activities is free.

It would be preferable if payments could be made using the school’s online payment system, accessible via the Parents Section of the Academy website (this trip will be available to pay online). Please ensure that any cheque payments (payable to ‘The Bourne Academy’) are placed in a sealed envelope with your child’s name and details of the payment clearly marked on the front and returned to the Finance Office. We would strongly discourage cash payments for security reasons.

Please could you complete the attached forms and return them as soon as possible.

Yours sincerely

**Mrs I Gater**

**Head of Science**

**PLEASE RETURN THIS SLIP TO MRS TURNER (ACCOUNTS) TO PASS TO MISS JARRETT (SCIENCE) ASAP**

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Students Name: Tutor Group:

Attendance:

My child **WILL** be participating in the visit 🞏

or My child **WILL NOT** be participating in the visit 🞏

Publicity:

I accept that my child may be included in any event publicity/photographs 🞏

Uniform:

I understand that my child will attend the event in full uniform 🞏

Lunch & Breaks:

I will provide adequate packed lunch, break snacks and drinks 🞏

Travel Arrangements:

My child will arrive at the Academy by 5:45am 🞏

My child will be be collected from the Academy Car Park after 19:00pm 🞏

The name of the person collecting my child is: …………………………………………………….…….

Allergies/Medication:

My child has the following allergies/medical requirements\*:

………………………………………………………………………………………………………………….

\*(please hand any medications to staff/ensure travelsickness tablets are taken in advance of journey)

Cost:

 I enclose/have made an online payment of **£13.00/£6.50 (pp)** *delete as appropriate*

towards the overall cost of the coach trip. 🞏

Contact Numbers (*please print name and number*):

Name: ……………………………………………..……………………… Phone: ……………………….….…..………………………

Name: ……………………………………………………………………. Phone: ………………………..……………..………………

Signed: ………………………………………………………………….. Date: ……………………………………….