

**Class of**

**2017 Examination Pack**

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* **Summer Examination and Revision Timetable**
* **Fire Regulations Procedure**
* **JCQ Examination Regulations information**
* **JCQ Guidelines for students who are eligible for access arrangements**

Dear Parents/Carers

**Re: Examinations and Exam preparation**

We hope your son/daughter is feeling confident and working hard for their forthcoming exams. I wanted to take an opportunity to inform you of important information relating to the exams.

**Revision**

There are a number of revision sessions over the coming weeks, both during the holidays and on Saturdays. We know from previous years, that students who attend these sessions perform best in the exams. Please support us in encouraging your son/daughter to attend these sessions.

**Examinations Information**

Also enclosed in this booklet is a copy of the Summer examination timetable. This will help students to plan their time and revision needs. The exams commence in May, and run through to the end of June.

Students will attend all lessons up until Friday 26 May 2017. After this date, they will no longer need to attend Core PE, or any lessons where all examinations/coursework has been completed eg Geography students will not need to attend Geography lessons after the exam on Tuesday 6 June. Heads of House will be creating individual exam preparation timetables with students after the Easter holidays. These timetables will highlight the times where students will be able to revise at home. Heads of House will be asking you to sign these timetables and return them to the Academy, in order to give permission for home study. Students **must attend all lessons** until they have sat the final examination and/or completed the coursework. If you would prefer your son/daughter to stay in the Academy at these times, their normal lesson will be able to provide supervised revision.

Please be aware that owing to the length of some exams, students may not finish until after 3pm. Also, where there are examinations scheduled for Wednesday afternoons, the normal Academy day will be extended to accommodate this. Students must remain in the exam room until the end of the exam.

I have also enclosed an information sheet for students regarding exams at The Bourne Academy, details of the Fire Regulations Procedures during exams and the JCQ exam regulations. I know there is a great deal of information enclosed here but it is important and it is imperative that students have read this information. I would appreciate your support in ensuring your son/daughter reads this information and keeps the pack safe for the examinations period.

Finally, may I take this opportunity to thank you for the support you have given to your child and to the Academy.

If there is any further information you require or you have any questions relating to the information in this booklet, please do not hesitate to contact your child’s Head of House by telephone or alternatively by email.

Yours sincerely

Ashley St John

Assistant Vice Principal

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**YEAR 11 REVISION PROGRAMME**

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| --- | --- | --- | --- |
| **DATE** | **YEAR/SUBJECT** | **TIME** | **TEACHER** |
| EASTER HOLIDAYS LEARNING |
| Monday 10 April | Y11 Art 7 Photography | 9:30-3:00 | Ms Lamonde |
| Tuesday 11 April | Y11 Geography | 9:00-1:30 | Mrs Harding & Mrs Blackmore |
| Wednesday 12 April | Y11 Geography | 9:00-1:30 | Mrs Harding & Mrs Blackmore |
| Thursday 13 April | Y11 History | 9:30-3:30 | Mr Schmidt & Mr Currie |
| Thursday 20 April | Y11 English | 11:00-3:00 | Miss Beardsell/Miss Crawford/Mr Roberts |

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| **DATE** | **YEAR/SUBJECT** | **TIME** | **TEACHER** |
| Saturday 29 April | Y11 Media | 9:00-4:00 | Miss Young |
| Y11 Drama | 9:00-12:30 | Mr Perkins |
| Y11 Health and Social Care | 9.00-4.00 | Mrs Prince |
| Y11 Computing | 9:00-4:00 | Mr Orme |

**Year 11 Examination & Exam Preparation Timetable**

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| --- | --- | --- | --- | --- | --- |
| **Date: 1 May** | **AM/PM** | **Examination** | **No of Cand.** | **Exam preparation time** | **Teacher + Room** |
| Thursday 4 May | 06:00 | Drama |   | Each group has one lesson of exam prep from Wednesday 3 May p1-4 or Thursday 4 May P1-6 | Mr Perkins in the Drama Studio |

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| **DATE** | **YEAR/SUBJECT** | **TIME** | **TEACHER** |
| Saturday 6 May | Y11 Product Design | 9:00-4:00 | Mr Dunn/Mrs Harpen-Gist |
| Y11 Computing | 9:00-1:00 | Mr Orme |
| Y11 English Literature | 2:00-4:00 | Ms Brand/Mr Roberts/Miss Beardsell, Mr Jenner/ Ms Gladden/Miss Crawford/Miss Lovett |
| Y11 Drama | 9:00-12:00 | Mr Perkins |

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| **Date: 8 May** | **AM/PM** | **Examination** | **No of Cand.** | **Exam preparation time** | **Teacher + Room** |
| Friday 12 May | PM |   |   | Music – Music industry P5&6 RS Religion & Life Issues P5&6 | Mr Mastrocola in AWE3Mrs Bennett in HU2 |

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| **DATE** | **YEAR/SUBJECT** | **TIME** | **TEACHER** |
| Saturday 13 May | Y11 RS | 9:00-2:00 | Mrs Bennett |
| Y11 Catering | 9:30-1:30 | Miss Matthews |
| Y11 Geography | 9:00-1:00 | Mrs Harding/Mrs Blackmore |
| Y11 English Literature | 2:00-4:00 | Ms Brand/Mr Roberts/Miss Beardsell, Mr Jenner/ Ms Gladden/Miss Crawford/Miss Lovett |

**Week Beginning 15th May**

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| --- | --- | --- | --- | --- | --- |
| **WEEK ADate** | **AM/PM** | **Examination** | **No of Cand.** | **Exam preparation time** | **Teacher + Room** |
| Monday 15 May | AM | RS – Religion & Life Issues | 28 |   |   |
| AM | Music- Music Industry | 29 |
| PM |   |   | French – Listening & Reading P5&6 | Mrs Bostock in HU7 |
| Tuesday 16 May | AM | French - Listening | 16 | Biology Unit 1 P3&4 | Science teachers in Science Block |
| AM | French - Reading | 16 |   |   |
| PM | Biology – Unit 1 | 145 | Chemistry Unit 1 P5&6 [after Biology exam] | Science teachers in Science Block |
| Thurs 18 May | AM | Chemistry – Unit 1 | 145 |   |   |
| PM |   |   | Spanish Listening & Reading P5&6 | Mr Launo in HU6 |
| Friday 19 May | AM | Spanish - Listening | 10 |   |   |
| AM | Spanish - Reading | 10 | English Literature P5&6  | English teachers in English rooms |

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| **DATE** | **YEAR/SUBJECT** | **TIME** | **TEACHER** |
| Saturday 20 May | Y11 Maths | 9:00-12:00 | Mrs Richards/Mrs Roff/Mr Warman/ Miss Staniforth/Mrs Ballard/Mr Goddard/Mrs Harrison |
| Y11 Catering | 12:30-3:30 | Miss Matthews |

**Week Beginning 22nd May**

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| **WEEK BDate** | **AM/PM** | **Examination** | **No of Cand.** | **Exam preparation time** | **Teacher + Room** |
| Monday 22 May | AM | English Literature Paper 1 | 145 | Geography P3&4 | Mrs Harding in HU4 |
| PM | Geography | 19 | Media Studies – Unit 1 P5&6 [Geography students join in after exam] | Miss Young in AWE5 |
| Tuesday 23 May | AM | Media Studies – Unit 1 | 22 | Maths – Paper 1 P1&2 | Maths teachers in maths rooms |
| Wednesday 24 May | AM |   |   | Physics Unit 1 P3&4 | Science teachers in Science Block |
| PM | Physics – Unit 1 | 145 |   |   |
| Thursday 25 May | AM | Maths – Paper 1 - Non-calculator | 145 |   |   |
| PM |   |   | English Literature – Paper 2 P5&6 | English teachers in English rooms |
| Friday 26 May | AM | English Literature – Paper 2 | 145 |   |   |
| PM |   |   | History – Medicine & Public Health P5&6 | Mr Schmidt & Mr Currie in HU1 & HU5 |

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| **DATE** | **YEAR/SUBJECT** | **TIME** | **TEACHER** |
| HALF TERM LEARNING |
| Tuesday 30 May | Y11 Science – Additional & Triple | 9:00-4:00 | Mr Markar/Mr Holman/Miss Carney |
| Wednesday 31 May | Y11 Maths - Higher | 9:00-12:00 | Mrs Richards/Mrs Roff |
| Y11 Maths - Foundation | 1:00-4:00 | Mrs Richards/Mrs Roff/Mrs Harrison |
| Thursday 1 June | Y11 RS | 9:00-2:00 | Mrs Bennett |
| Y11 Science | 2:30-4:00 | Mr Markar/Ms Leech/Mr Holman/Miss Carney |
| Friday 2 June | Y11 Psychology | 9:00-2:00 | Mrs Bennett |
| Y11 English Language | 1:00-4:00 | Ms Brand/Mr Roberts/Miss Beardsell/Mr Jenner/Miss Gladden/Miss Crawford/Miss Lovett |
| Saturday 3 June | Y11 History | 9:00-1:00 | Mr Schmidt/Mr Currie |
| Y11 Psychology | 2:00-5:00 | Mrs Bennett |
| Y11 Geography | 2:00-5:00 | Mrs Harding/Mrs Blackmore |

**Week Beginning 5th June**

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| **WEEK ADate** | **AM/PM** | **Examination** | **No of Cand.** | **Exam preparation time** | **Teacher + Room** |
| Monday 5 June | AM | History- Medicine & Public Health | 36 | Psychology – Perception & Dreaming P3&4 | Mrs Bennett in HU2 |
| PM | Psychology – Perception & Dreaming | 24 | English Language – Paper 1 P5&6 [Psychology students join in after exam] | English teachers in English rooms |
| Tuesday 6 June | AM | English Language Paper 1 | 145 | Geography P3&4 | Mrs Harding in HU4 |
| PM | Geography | 19 | Computer Science P5&6[Geography students join in after exam] | Mr Orme & Mr Rose in STEM 21 |
| Wednesday 7 June | AM | Computer Science – written paper | 23 | Religious Studies – Religion & Human Experience P3&4 | Mrs Hardcastle in HU2 |
| PM | Religious Studies – Religion & Human experience | 28 | Maths Paper 2 P5&6 [RS students join in after exam] | Maths teachers in maths rooms |
| Thursday 8 June | AM | Maths – Paper 2 Calculator | 145 | Psychology – Social & Biological P3&4 | Mrs Bennett in HU2 |
| PM | Psychology- Social & Biological | 24 | Biology – Unit 2 P5&6 [Psychology students join in after exam] | Science teachers in Science Block |
| Friday 9 June | AM | Biology- Unit 2 | 145 |   |   |
| PM |   |   | English Language – Paper 2 P5&6 | English teachers in English rooms |

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| **DATE** | **YEAR/SUBJECT** | **TIME** | **TEACHER** |
| Saturday 10 June | Y11 Maths | 9:00-12:00 | Mrs Richards/Mrs Roff/Mrs Harrison/Mr Warman/Miss Staniforth/Mrs Ballard/Mr Goddard |
| Y11 Catering | 12:30-3:30 | Miss Matthews |
| Y11 Resistant Materials | 1:00-4:00 | Mr Dunn |
| Y11 History | 1:30-4:30 | Mr Schmidt/Mr Currie |

**Week Beginning 12th June**

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| **WEEK BDate** | **AM/PM** | **Examination** | **No of Cand.** | **Exam preparation time** | **Teacher + Room** |
| Monday 12 June | AM | English Language – Paper 2 | 145 | Health & Social Care – Personal development & relationships P3&4 | Mrs Prince Room tba |
| PM | Health & Social Care – Personal development and relationships | 22 | Maths Paper 3 P5&6 [H&SC students to join in after exam] | Maths teachers in maths rooms |
| Tuesday 13 June | AM | Maths – Paper 3 - Calculator | 145 | Catering P3&4 | Miss Matthews in HU9 |
| PM | Catering | 16 | Chemistry – Unit 2 P5&6 | Science teachers in Science Block |
| Wednesday 14 June | AM | Chemistry – Unit 2 | 145 | History – Germany 1918-1945 P3&4 | Mr Schmidt & Mr Currie in HU1 & HU5 |
| PM | History – Germany 1918-1945 | 36 | Physics Unit 2 P5&6 [History students join in after exam] | Science teachers in Science Block |
| Friday 16 June | AM | Physics – Unit 2 | 145 | Resistant Materials – Unit 1 P3&4 | Mr Dunn in STEM 20 |
| PM | Resistant Materials – Unit 1 | 18 |   |   |

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| **DATE** | **YEAR/SUBJECT** | **TIME** | **TEACHER** |
| Saturday 17 June | Y11 Statistics | 9:00-12:00 | Mrs Richards/Mrs Roff/Mr Warman/Mrs Ballard/Mr Goddard/Mrs Harrison |
| Y11 History | 1:00-5:00 | Mr Currie |

**Week Beginning 19th June**

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| **WEEK ADate** | **AM/PM** | **Examination** | **No of Cand.** | **Exam preparation time** | **Teacher + Room** |
| Monday 19 June | PM |   |   | History – Surgery 1845-1918 P5&6 | Mr Schmidt & Mr Currie in HU1 & HU5 |
| Tuesday 20 June | AM | History – Surgery 1845-1918 | 36 |   |   |
| PM |   |   | Statistics P5&6 | Maths teachers in maths rooms |
| Thursday 22 June | AM | Statistics | 142 |   |   |
| Friday 23 June | PM |   |   | Product Design – Designing influences | Miss McCarthy in STEM 18 |

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| **DATE** | **YEAR/SUBJECT** | **TIME** | **TEACHER** |
| Saturday 24 June | Y11 Product Design | 9:00-1:00 | Miss McCarthy |

**Week Beginning 26th June**

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| **Date** | **AM/PM** | **Examination** | **No of Cand.** | **Exam preparation time** | **Teacher + Room** |
| Monday 26 June | AM | Product Design– Designing Influences | 23 |   |   |

**INSTRUCTIONS FOR AN EMERGENCY EVACUATION**

**DURING EXAMS**

We do hope that no fire/emergency alarms go off during the exam period, however if one does go off these instructions must be followed in **COMPLETE SILENCE AT ALL TIMES.**

* 1. Should the fire alarm go off, firstly do not panic. If it is the intermittent bell you should continue with your exam.
	2. If the continuous bell sounds then the invigilators will ask you to stop working and put all pens down. Do not attempt to finish the sentence you are writing.
	3. You will be asked to leave the room in silence and in the order that you are sitting. **Leave all equipment in the exam room.**
	4. When you leave the room you MUST be at least one metre away from the students in front and behind you. There must be no communication with any other candidates or students. The aim is to maintain the confidentiality and security of the exam as far as possible.
	5. You will be escorted from your exam room by the exam invigilator to the muster point. You should not line up with your tutor group, but remain with the other students taking the exam. You will stand separately from the main body of the school, and registered. Please remain silent at all times.
	6. When you return to the room invigilators will make sure you are all settled and restart the exam. The disruption will of course be reported to the appropriate exam boards for consideration.

**LISTEN CAREFULLY TO INSTRUCTIONS AND DO NOT PANIC**









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**Information for candidates**

**For written examinations – effective from 1 September 2015**

**This document has been written to help you. Read it carefully and follow the instructions.**

**If there is anything you do not understand, especially which calculator you may use, ask your teacher.**

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| **A Regulations – Make sure you understand the rules** |
| 1 | Be on time for all your exams. If you are late, your work might not be accepted. |
| 2 | Do not become involved in any unfair or dishonest practice during the exam. |
| 3 | If you try to cheat, or break the rules in any way, you could be disqualified from all your subjects. |
| 4 | You **must not** take into the exam room:• **notes;**• **potential technological/web enabled sources of information such as an iPod, an iWatch, a mobile phone, a****MP3/4 player or a wrist watch which has a data storage device.****Any pencil cases taken into the exam room must be see-through**.**Remember:** possession of unauthorised material is breaking the rules, even if you do not intend to use it, and you will be subject to penalty and possible disqualification. |
| 5 | Do not use correcting pens, fluid or tape, erasable pens, highlighters or gel pens in your answers. |
| 6 | Do not talk to or try to communicate with, or disturb other candidates once the exam has started. |
| 7 | You **must not** write inappropriate, obscene or offensive material. |
| 8 | If you leave the exam room unaccompanied by an invigilator before the exam has finished, you will not be allowed to return. |
| 9 | Do not borrow anything from another candidate during the exam. |
| **B Information – Make sure you attend your exams and bring what you need** |
| 1 | Know the dates and times of all your exams. |
| 2 | Arrive at least ten minutes before the start of each exam. |
| 3 | If you arrive late for an exam, report to the invigilator running the exam. |
| 4 | If you arrive more than one hour after the published starting time for the exam, you may not be allowed to take it. |
| 5 | Only take into the exam room the pens, pencils, erasers and any other equipment which you need for the exam. |
| 6 | You **must** write in black ink.Coloured pencils or inks may only be used for diagrams, maps, charts, etc. unless the instructions printed on the front of the question paper state otherwise. |
| **C Calculators, Dictionaries and Computer Spell-checkers** |
| 1 | You may use a calculator unless you are told otherwise. |
| 2 | If you use a calculator:• make sure it works properly; check that the batteries are working properly;• clear anything stored in it;• remove any parts such as cases, lids or covers which have printed instructions or formulas;• do not bring into the exam room any operating instructions or prepared programs. |
| 3 | Do not use a dictionary or computer spell checker unless you are told otherwise. |
| **D Instructions during the exam** |
| 1 | Always listen to the invigilator. Follow their instructions at all times. |
| 2 | Tell the invigilator at once if:• you think you have not been given the right question paper or all of the materials listed on the front of the paper;• the question paper is incomplete or badly printed. |
| 3 | Read carefully and follow the instructions printed on the question paper and/or on the answer booklet. |
| 4 | Fill in all the details required on the front of the question paper and/or the answer booklet **before** you start the exam. Make sure you fill these details in on any additional answer sheets that you use. |
| 5 | Remember to write your answers within the designated sections of the answer booklet. |
| 6 | Do your rough work on the proper exam stationery. Cross it through and hand it in with your answers. Make sure you add your candidate details to any additional answer sheets that you use. |
| **E Advice and assistance** |
| 1 | If on the day of the exam you feel that your work may be affected by ill health or any other reason, tell the invigilator. |
| 2 | Put up your hand during the exam if:• you have a problem and are in doubt about what you should do;• you do not feel well;• you need more paper. |
| 3 | You must not ask for, and will not be given, any explanation of the questions. |
| **F At the end of the exam** |
| 1 | If you have used more than one answer booklet and/or any loose sheets of paper, place them in the correct order. Remember to fasten them together with a treasury tag before you leave.Make sure you add your candidate details to any additional answer sheets that you use. |
| 2 | Do not leave the exam room until told to do so by the invigilator. |
| 3 | Do not take from the exam room any stationery. This includes the question paper, answer booklets used or unused, rough work or any other materials provided for the exam. |



**This notice has been produced on behalf of: AQA, CCEA, OCR, Pearson and WJEC**

**Information for candidates - controlled assessments**

**This document tells you about some things that you must and must not do when you are completing your work**.

**When you submit any work for marking, you will be asked to sign an authentication statement confirming that you have read and followed these regulations.**

If there is anything that you do not understand, you **must** ask your teacher or lecturer.

Controlled assessment will provide you with an opportunity to do some independent research into a topic. The research you do may involve looking for information in published sources such as textbooks, encyclopedias, journals, TV, radio, and on the internet.

Using information from published sources (including the internet) as the basis for your assignment is a good way to demonstrate your knowledge and understanding of a subject. You must take care how you use this material though - you cannot copy it and claim it as your own work.

**The regulations state that:**

**“the work which you submit for assessment must be your own”;**

**“you must not copy from someone else or allow another candidate to copy from you”.**

If you use the same wording as a published source, you must place quotation marks around the passage and state where it came from. This is called “referencing”. You must make sure that you give detailed references for everything in your work which is not in your own words. A reference from a printed book or journal should show the name of the author, the year of publication and the page number, for example: (Morrison, 2000, pg.29).

For material taken from the internet, your reference should show the date when the material was downloaded and must show the precise web page, not the search engine used to locate it. This can be copied from the address line. For example: (<http://www.bbc.co.uk/schools/16/sosteacher/history/49766.shtml>), downloaded 5 February 2016.

You may be required to include a bibliography at the end of your work. Your teacher or lecturer will tell you whether a bibliography is necessary. Where required, your bibliography must list the full details of publications you have used in your research, even where these are not directly referred to, for example: Morrison, A. (2000) ‘Mary, Queen of Scots’, London: Weston Press.

**If you copy the words or ideas of others and don’t show your sources in references and a bibliography, this will be considered as cheating.**

1

**Preparing your work – good practice**

If you receive help and guidance from someone other than your teacher, you **must** tell your teacher who will then record the nature of the assistance given to you.

If you worked as part of a group on an assignment, for example, undertaking field research, you must each write up your own account of the assignment. Even if the data you have is the same, the description of how that data was obtained and the conclusions you draw from it should be in your own words.

You must meet the deadlines that your teacher gives you. Remember - your teachers are there to guide you. Although they cannot give you direct assistance, they can help you to sort out any problems before it is too late.

Take care of your work and keep it safe. Don’t leave it lying around where your classmates can find it. You must always keep your work secure and confidential whilst you are preparing it; do not share it with your classmates. If it is stored on the computer network, keep your password secure. Collect all copies from the printer and destroy those you don’t need.

Don’t be tempted to use essays from on-line essay banks — this is cheating. Electronic tools used by awarding bodies can detect this sort of copying.

You must not write inappropriate, offensive or obscene material.

**Plagiarism**

Plagiarism involves taking someone else’s words, thoughts or ideas and trying to pass them off as your own. **It is a form of cheating which is taken very seriously**.

Don’t think you won’t be caught; there are many ways to detect plagiarism.

 Markers can spot changes in the style of writing and use of language.

 Markers are highly experienced subject specialists who are very familiar with work on the topic

 concerned — they may have read the source you are using (or even marked the essay you have copied

 from!).

 Internet search engines and specialised computer software can be used to match phrases or pieces of text

 with original sources and to detect changes in the grammar and style of writing or punctuation.

**Penalties for breaking the regulations**

If your work is submitted and it is discovered that you have broken the regulations, one of the following penalties will be applied:

 the piece of work will be awarded zero marks;

 you will be disqualified from that unit for the examination series in question;

 you will be disqualified from the whole subject for that examination series;

 you will be disqualified from all subjects and barred from entering again for a period of time. Your awarding body will decide which penalty is appropriate.

**REMEMBER – IT’S YOUR QUALIFICATION SO IT NEEDS TO BE YOUR OWN WORK**

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**This notice has been produced on behalf of: AQA, City & Guilds, CCEA, OCR, Pearson and WJEC Information for candidates**

**GCE, ELC and Project qualifications - coursework assessments**

**This document tells you about some things that you must, and must not do when you are completing coursework**.

**When you submit any coursework for marking, you will be asked to sign an authentication statement confirming that you have read and followed these regulations.**

If there is anything that you do not understand, you **must** ask your teacher or lecturer.

Coursework provides you with an opportunity to do some independent research into a topic. The research you do will involve looking for information in published sources such as textbooks, encyclopedias, journals, TV, radio, and on the internet.

Using information from published sources (including the internet) as the basis for your coursework is a good way to demonstrate your knowledge and understanding of a subject. You must take care how you use this material though - you cannot copy it and claim it as your own work.

**The regulations state that:**

**“the work which you submit for assessment must be your own”;**

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If you use the same wording as a published source, you must place quotation marks around the passage and state where it came from. This is called “referencing”. You must make sure that you give detailed references for everything in your work which is not in your own words. A reference from a printed book or journal should show the name of the author, the year of publication and the page number, for example: (Morrison, 2000, pg.29).

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You must also include a bibliography at the end of your work. This **must** list the full details of publications you have used in your research, even where these are not directly referred to, for example: Morrison, A. (2000) “Mary, Queen of Scots”, London: Weston Press.

**If you copy the words or ideas of others and don’t show your sources in references and a bibliography, this will be considered as cheating.**

1

**Preparing your coursework – good practice**

If you receive help and guidance from someone other than your teacher, you **must** tell your teacher who will then record the nature of the assistance given to you.

Your parent/carer may provide you with access to resource materials and discuss your coursework with you. However, they must not give you direct advice on what should and should not be included.

If you worked as part of a group on an assignment, for example, undertaking field research, you must each write up your own account of the assignment. Even if the data you have is the same, the description of how that data was obtained and the conclusions you drew from it should be in your own words.

You must meet the deadlines that your teacher gives you. Remember - your teachers are there to guide you. Although they cannot give you direct assistance, they can help you to sort out any problems before it is too late.

Take care of your work and keep it safe. Don’t leave it lying around where your classmates can find it. You must always keep your coursework secure and confidential whilst you are preparing it; do not share it with your classmates. If it is stored on the computer network, keep your password secure. Collect all copies from the printer and destroy those you don’t need.

Don’t be tempted to use essays from on-line essay banks — this is cheating. Electronic tools used by awarding bodies can detect this sort of copying.

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 you will be disqualified from that unit for that examination series;

 you will be disqualified from the whole subject for that examination series;

 you will be disqualified from all subjects and barred from entering again for a period of time. Your awarding body will decide which penalty is appropriate.

**REMEMBER – IT’S YOUR QUALIFICATION SO IT NEEDS TO BE YOUR OWN WORK**

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**GCSE Exam**

**Results day:**

**Thursday 24**

**August 2017**

**On the Lawn**

**10:00 – 12:00**