



THE BOURNE ACADEMY

28th February 2018

Dear Parents/Carers

Severe Weather/Snow Arrangements

I am writing to let you know about the procedures the Academy would follow in the event of severe and potentially hazardous weather affecting the running of the school, e.g. heavy snow.

A decision has been taken to close at 3pm tomorrow Thursday 1st March. This decision has been taken in line with Kingsleigh Primary School, with whom we work closely and share families. There will be no further activities at the Academy after that time tomorrow so that staff can get home safely in daylight.

Furthermore, a decision about whether the school will open in the mornings will be taken by the Principal, Leadership Team and Facilities Manager. This will be done early in the morning, usually by 07:00. If the decision taken is that the school will close during the school day, an email will be sent to all parents/carers and staff to notify them that this is the case.

This message will also be put on the front page of the school website and we will also endeavour to notify local radio channels (Wave 105 and Heart FM) so that they can broadcast the information. The website will be updated on a regular basis, and we will also inform you by email of any significant developments.

Kind regards,

Mr Avoth

Prinicpal

Principal: Mr Mark Avoth

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