

**Parent Voice Team Meeting**

**13th January 2016 – The Bourne Academy**

**Present**

Mark Avoth, Caroline Gobell, Lisse Burbidge, Tom Peacock, Linda Bennett, Carrie Searley

**Apologies**

Linda Krywald (resigned due to family commitments)

**Open Discussion**

1. Future meetings – discussion about poor attendance and lack of members. Let’s put a voting button on next time’s email to gauge the best time to hold meeting – possibly try daytime, plus two other options. **CG to action**
2. PVT membership **–** discussion around how to grow membership **- LB to make a central PVT database.**
3. PTC nights – PVT to run their own room with a raffle draw in it. A ticket will be given to each parent in reception, they have to find the PVT rom and put it in the box to qualify for the hamper draw. There’s an option to buy more tickets when there. PVT will then chat to them about membership. Wear pink t-shirts and arrange hamper. **LB to arrange this. LBu/TP to talk with Carol H re PTC map.**

**Principal’s briefing**

1. Lockers – there are a few left, we trialled 55 lockers. Padlocks & keys were given out by the Academy and students pay for replacement keys/locks.
2. Cycle Safety – Assemblies have been held for lower school on cycle safety with free lights to be given to riders. The student Council want helmets which are cool – talked about company sponsorship, but not a top priority.

**Financial Update**

1. Bank Statement Balance at November 2015: £1402.25
2. Further income due from Mufti in December – **LBu to advise amount and payment**
3. Outgoings since Nov 15 = £96. (Quiz Night alcohol licence, £21 and Alumni Sponsorship, £75)
4. Request for funding from TP for Prom, historically this has been £500. Agreed to donate again this year, £400 towards sashes, balloons, entertainment, etc. **CG/LB to arrange for cheque to be signed and given to TP.**
5. Future funding/wish list – PVT likes the idea of supporting the library – **CG get ideas from Michelle Lever**

**Actions Update**

1. Facebook page - **Carrie Searley to** **design it and host it for the PVT – she will report on progress next time. Link the Facebook page to the Academy Twitter feed.**
2. Parent Login – is going to be in place by Easter when the new system is up and running. The button has already been installed onto our homepage. **CG to keep PVT informed**.

**Future Fundraising**

1. Quiz – Fri 26th Feb – same as last year, tickets £7 and £5 incl food. 5 teams signed up so far. All organisation in hand with **LB/CG**.
2. PVT to run Xmas Fayre at end November

**Next Meeting**

Wednesday 2nd March – currently scheduled for 5.30pm – will email a vote out for 2.30, 5.30 or 7.30pm. The AGM will take place at that meeting.

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**Action Summary**

**Linda B –**

* quiz planning
* PVT database
* Sign cheque for Prom

**Carrie Searley -**

* Create Facebook page and link to TBA Twitter, report on progress

**CG –**

* Parent login updates
* Quiz planning and bar prep
* Meeting comms/voting for 2nd March AGM
* Update website with minutes of this meeting and notification of next
* Library wish list ideas to next meeting
* Sign cheque for Prom

**Lisse B –**

* Mufti total and funds to CG and CT
* Plan and advertise next mufti, March 2016

**TP –**

* Inform Carol H re PTC map – PVT room
* Raffle prizes for quiz