



25 May 2022

Dear Parent/Carer,

ELECTION OF PARENT GOVERNORS: NOMINATIONS

There is one vacancy for a parent governor to serve on the governing body of this Academy. We are very keen to encourage parents (or people with parental responsibility) of registered students to nominate themselves to fill this space. Details of what you will need to do to be nominated are attached to this letter.

Parent governors are elected by the parent body and are vital to our governing body. They share equally with other governors the responsibility for carrying out the governing body's wide range of responsibilities. Governors do not run the Academy on a day-to-day basis, as their role is strategic and at policy-making levels in the Academy. The Governing body has three core strategic functions;

- Ensuring clarity of vision, ethos and strategic direction.
- Holding the Principal to account for the educational performance of the school and its students.
- Overseeing the financial performance of the school and making sure its money is well spent.

The Bourne Academy has always aimed for a partnership with parents, which undoubtedly brings great benefits to the students. One of the most significant ways you can help in promoting this aim is to volunteer to be a parent governor.

No special qualifications are needed, and the most important thing is to have a keen interest in the Academy and be prepared to play an active part in the governing body's work. Training is available for all governors as required.

If you join our governing body, you will serve for a four-year term and you can continue to the end of your term of office, even if your child/children leave the school.

Being a governor does take up time. There are four governing body meetings each year, and governors usually serve on one other committee which meets once a term. You will need to set aside time to be able to be an effective governor, including time to prepare for meetings, for visiting the Academy and undertaking training.

If you would like to take the opportunity to put yourself forward as a candidate, you may only do so on an official nomination form, so please complete the nomination form attached and return it to the Academy, in an envelope addressed to '**The Clerk to the Governors**', no later than **12pm on Wednesday 8th June 2022**. You may also include a short personal statement to

Principal: Mr Mark Avoth

The Bourne Academy, Hadow Road, Bournemouth, BH10 5HS

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THE **BOURNE** ACADEMY

support your nomination, which should be no longer than 200 words. Self-nominations will be accepted, but if you are nominating another parent, please seek their prior consent.

The nomination form and information about the circumstances under which someone cannot serve as a governor are attached but can also be found on the Academy's website under 'About Us / Staff / Governors'. Nominations must be from parents or carers with children at the school on the day that nominations close.

If there are more nominations than vacancies, then an election by secret ballot will be held. If that is necessary, voting papers will be sent to all parents together with details of the ballot procedure.

To obtain some more information about becoming a school governor, you might like to look at the National Governance Association's information about school governors; [Be a school governor or trustee - National Governance Association \(nga.org.uk\)](http://nga.org.uk)

Yours sincerely

Catherine Turner
Business Director

Principal: Mr Mark Avoth

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