

18 March 2022

Dear Parent/Carer

As you know, we are running work experience for Y10 students in the week commencing 4th April.

Placing students has proved to be extremely challenging owing to the ongoing pandemic. Whilst many students have a placement to go to, many still do not. Some businesses have withdrawn their offer of a placement but are yet to be removed from the work experience databases despite withdrawing from the programme. Furthermore, there are students who have applied for placements but who have not yet been accepted owing to the reasons above. We are chasing these but getting approval from some employers is proving difficult.

I will be writing to you shortly with a plan for those students who are not placed. In the meantime, can I ask that if your child has made an application but not heard back from the employer, that they see Mrs Warren in the 6th form office as soon as possible. We will do our best to confirm these placements, but it is highly likely that they will not take place.

If your child has had confirmation of their placement, can I ask that you ensure they contact the placement to confirm working times and dress code.

Please contact Mrs Warren, our work experience coordinator, should you have any further questions. Her email address is <u>Josephine.warren@thebourneacademy.com</u>.

Kind regards,

Mr Ashley St John

Vice Principal