



THE BOURNE ACADEMY

3 April 2020

Dear Parent/Carer,

### **Free School Meals National Voucher Scheme**

We have been contacting parents over the last two days about the National voucher scheme for free school meal eligible students. The Academy will be using this scheme going forward, so the last day of having a packed lunch delivered to you or being collected from the Academy will be today, Friday 3<sup>rd</sup> April.

Vouchers will be issued for each child eligible for free school meals in your household who attends the Academy. They will receive £15 per week. Please note that the Academy can only issue vouchers for children who are currently attending the Academy.

Vouchers will either be issued weekly or fortnightly. If issued weekly the voucher will be £15 for 1 child, £30 for 2 children etc. If the vouchers are issued fortnightly then a voucher will be £30 for 1 child, £60 for 2 children etc.

Vouchers can be issued directly to your email address (and you will be able to choose which Supermarket to use the voucher at) or the Academy will print a voucher for you for a specific supermarket and arrange for it to be delivered to you. We are in the process of contacting parents about their preferred delivery choice.

**For those that we have managed to contact so far, we are trying to order the vouchers through the Department of Education's supplier, Edenred. Your first vouchers will be arriving with you (either by email or delivered to your address) by the middle of next week (week commencing Monday 6<sup>th</sup> April).**

Attached is a sheet of Frequently Asked Questions relating to this scheme. This will hopefully provide some guidance on how to use the vouchers.

If you have any queries regarding the scheme, or if we have been unable to contact you about the scheme so far, please contact [finance@thebourneacademy.com](mailto:finance@thebourneacademy.com)

Kind regards

**Catherine Turner**

**Business Director**

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