



19 March 2020

Dear Parents and Carers,

**Key Workers**

I appreciate that you are receiving numerous communications from myself, however, I hope you appreciate that we are trying to plan the next few weeks in line with Government guidance.

As mentioned in an earlier communication, from Wednesday 25 March we are only open to children of key workers and to vulnerable children. We are contacting parents of vulnerable children directly to establish whether they would be best supported at school or at home.

However, we do need to gather all information regarding Key Workers. It is not a requirement that Key Workers send their children to school unless they feel there is no facility for childcare at home.

We have defined key workers as:

- National Health Service (NHS)
- School Staff
- Armed Forces
- Care home workers
- Social workers
- Police officers
- Prison officers
- Fire fighters
- Environmental Health officers
- Highways Agency workers
- Supermarket workers
- Delivery drivers

Where there are two parents in a household, if one of them is a keyworker and one of them is not it is expected that the non key worker would provide the necessary childcare. Therefore, that child **will not be in school**. For children who are at home, we will be sending home some suggested activities that they might undertake during this school closure.

Therefore, if you work in any of these sectors and intend to send your child(ren) to school from Wednesday 25 March please complete the form on our Coronavirus page of the website. The link can be accessed here <https://www.thebourneacademy.com/form/?pid=162&form=35>. Please complete this by 3.00pm on Monday 23 March. If you have made alternative childcare arrangements, then you do not need to complete the questionnaire. If you have more than one child that you intend to send to school, please complete this form as many times as you have children.

Principal: Mr Mark Avoth

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This information will allow us to effectively plan and staff the school from Wednesday 25 March. The expectation will be that your child will attend school at the normal hours, in full uniform, and abide by our behaviour policy. Our normal first day absence calling will apply if they are not present by 8.45am. The school day will end at 3.00pm.

For these children we will have supervised access to study rooms and the library, but we do not have the staffing capacity to teach them in classes. The activities will have a mix of age groups. Further arrangements regarding lunch will be provided once we know how many students will be with us.

Many thanks for your continued support in these challenging times,

Kind regards

**Mr M Avoth**  
**Principal**

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