



20 March 2020

Dear Parent/Carer,

Please excuse the long communication below. However, I wanted to ensure all current information is sent you in these challenging times. We have had a number of queries with regard to supporting students on our online platform, therefore, I have added a section on Show My Homework.

Key Workers & Parents of Vulnerable students Provision

New guidance for Key Workers has been issued today Friday 20 March.

Parents whose work is critical to the COVID-19 response include those who work in health and social care and in other key sectors outlined [here](#)

We will be opening the school for **Key Workers and Vulnerable children** from Wednesday 25 March on a **skeleton staff, so there will be no capacity to provide additional support or provision.**

Parents should only send their child to school if there is no safe alternative. This is the first principle of the government guidance. Provision in school is the last resort. There is **no expectation** from the school that you have to send your child in if you are a key worker. **Making alternative arrangements is preferable.**

Please, therefore, follow these key principles:

- **If it is at all possible for children to be at home, then they should be. Regardless of how many Key Workers there are in the household**
- If they have a new and persistent cough and/or a fever they should self-isolate for 14 days
- If a child needs specialist support, is vulnerable or has a parent who is a critical worker, then educational provision will be available for them from Wednesday 25 March subject to our operating capacity
- Parents should not rely for childcare upon those who are advised to be in the stringent social distancing category such as grandparents, friends, or family members with underlying conditions
- Parents should also do everything they can to ensure children are not mixing socially in a way which can continue to spread the virus. They should observe the same social distancing principles as adults
- We will aim to provide this service over the Easter holiday period (Monday 6 April - Friday 17 April) **dependent on staff availability. This provision will be for the children of key workers only to support front line staff. Vulnerable children will be expected to be on Easter holidays as per the published school calendar.**
- If your child is eligible for **Free School Meals**, they will receive either a hot meal or a packed lunch on each day. We will clarify on Monday 23 March which option is available
- We will clarify on Monday 23 March what meal service will be available to all NON Free School Meal children. We may require students to bring in a packed lunch

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There will be a limited number of places available which will be allocated by priority (dependant on need) so please only request a place on our online form [here](#) if it is absolutely necessary.

If you have any queries, please email admin@thebourneacademy.com

All students - Routines, Work Ethic and Social Distancing

Work for the Easter holiday period (Monday 6 April - Friday 17 April) will be posted on Show My Homework before Easter. However, this will not be marked until the week beginning Monday 20 April. It is essential that you encourage as much normality for your child as possible:

- For example get up, washed and dressed as you would for a normal school day Monday-Friday
- Work 9.00am-3.00pm, taking regular breaks
- Keep in contact online with your peers and encourage each other to support your academic work
- Keep in contact with your teachers via Show My Homework messaging
- Set yourself realistic daily targets and keep up to date with lesson tasks
- Keep active, keep hydrated and maintain a healthy balanced diet. The PE department have put a daily PE task onto SMHW for all students. This is a practical task that requires no submission. They will also be running a weekly challenge on their twitter feed @PEBourneacademy where students can tweet their progress. Joe Wicks is also doing a daily session called PE with Joe, aimed at students, that can be done at home. This will happen at 9am Monday – Friday on his Youtube Channel TheBodyCoachTV.

It will of course be important as part of the Government's guidance on social distancing that students do not arrange to meet socially.

Show My Homework

Show My Homework (SMHW) is the online tool used by the Academy to help you and your child(ren) keep track of homework. It allows you to see the details of the tasks set by class teachers, required deadlines and the submission status.

If you have been unable to use the SMHW app, you and your child(ren) can still view all homework's set without login details by using the instructions below:

- Visit <https://www.thebourneacademy.com/>
- Click on the blue 'Log in' tab and follow the link for Homework. Once there you will need to use the filter options at the top of the page to find your child's homework.

In addition Show My Homework allows

- 24/7 access
- Viewing the quality and quantity of homework set
- Apps available for iPhone, iPad, iPod Touch and Android devices
- Receiving of automated notifications before homework is due.

During this time, we will do our utmost to set students ONE home learning task ONCE a week for EACH subject they study. This will be set every Monday and will need to be submitted by the following Friday. Submission can be electronically if your child(ren) has access to a laptop or PC or students may

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work on paper, take a photo of it on their phone and then upload the image to their teacher through SMHW.

The expectation for home learning study per subject is a minimum of

- 30 minutes for years 7-8 students
- 60 minutes for years 9, 10 & 11 students
- 4 to 5 hours for years 12 and 13 students.

If you are experiencing any difficulties navigating Show My Homework, their online support is fantastic. Please visit the help centre at <https://help.teamsatchel.com/en/> and scroll down to the 'Parents' Support tab. There is also a 'Students' Support tab for your children to access if they have any questions.

Safeguarding

If as we expect this closure goes on for some time, there will inevitably be stresses and strains for your child. We are very proud of the pastoral support we offer at The Bourne Academy and would like to assure you and your child that teachers and Heads of House will still be available to offer support and guidance.

For guidance on which Academy staff to contact during term time and the Easter holidays please click [here](#)

In an emergency please contact the police (tel: 999). The BCP children's out of hours service can be contacted on 01202 738256. The Dorset out of hours children's service can be contacted on 01202 228866. During normal office hours, concerns about children in Bournemouth Christchurch or Poole can be raised by contacting the BCP multi agency safeguarding hub on 01202 735046. Concerns about children in Dorset county can be raised by contacting 01202 228866.

Childline 0800 1111

Kind regards

**Mr M Avoth
Principal**

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