



THE BOURNE ACADEMY

16 April 2020

Dear Parent/Carer,

Although there are no exams for Year 11 and Year 13 students this year, the Academy must ensure that each student has been entered for the correct examinations. It is also a requirement to check that students have been entered for examinations using their legal name and correct date of birth. This check is conducted every year at this time and is still required, even though the students will not be sitting the exams.

Please can you check the candidate statement of entry, which can be viewed on Progresso. Please can you and your son/daughter check that the Legal Name and Date of Birth are correct (including spelling) as this is what will be on your son/daughter's exam certificates. Please check that the full first name is showing, not a shortened version. Middle names are not required. Each candidate must check that all the subjects they were expecting to have a written exam for are shown.

If any changes need to be made, please email corinne.wigg@thebourneacademy.com detailing what changes are required. This must be completed by Tuesday 21st April.

Yours Sincerely,

Mrs T Deane

Assistant Principal

Principal: Mr Mark Avoth

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