

21 September 2020

Dear Parent/Carer

Year 11 BTEC Level 2 Award in Skills and Activities for Sport and Active Leisure, Outdoor Education

We are delighted that your child is continuing with the BTEC Level 2 Extended Certificate in Outdoor Education. Please take time to read in detail the following letter which should give you a clear insight into the course and how it is run over the final year.

Each student will undertake 3 units (which are subject to change based on BTEC revalidation of courses). Units covered are as follows:

Outdoor & Adventurous Activities: This unit develops knowledge and skills in a range of outdoor sports, including Rock Climbing, Orienteering, Kayaking, Paddle boarding, Bushcraft, Mountain Biking and many others.

Expedition Experience: This unit teaches about expeditions, and develops the skills needed to complete one. An expedition will then be undertaken in a location planned by the group. Duke of Edinburgh's award at silver level must be achieved in this unit.

Practical Sailing Skills: This unit enables students to practice and develop skills in a sail craft, giving learners practical experience of planning, participating in and reviewing sessions on the water. Levelled RYA (Royal Yacht Association) instruction will be delivered and qualifications are available as part of this unit. Due to COVID 19 practical sailing skills will be completed after Easter next year.

This BTEC Award is a vocational course therefore we would like to offer the students a chance to gain real life qualifications and certificates that they can take away with them on completion of Year 11. Most of these qualifications do incur additional costs, but would prove invaluable to your child and are a vital for the course. These costs include registration and campsite fees and the use of external activity centres with additional qualified instructors. The Academy is not making any profit from these costs. The money goes straight to the Activity Centres and National Governing Bodies. We have tried to keep the cost down to an absolute minimum and each activity has been heavily subsidised by The Bourne Academy. The full cost to complete all aspects of the course is £548.00 and can be paid in instalments (please see over the page for further information on prices). Please keep payments coming in as if enables us to book OAA for the students during these times – Thank you.

As expected, students will be spending a lot of time outdoors, exposed to the elements. We would like to ensure that every student is properly equipped for all weather conditions. The below is a list of clothing/equipment that we would advise students to have on top of normal Bourne Academy PE kit:

- Waterproof jacket and trousers
- Mid layer or fleece
- Tracksuit bottoms or leggings

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All of the above are available for purchase from our uniform suppliers, however plain black under layers will be accepted. It is expected that all students have a pair of walking boots (or other suitable footwear) for their expeditions and a pair of wet shoes (can be old trainers) for water sports sessions.

Each student will be loaned their own wetsuit, buoyancy aid, helmet and climbing harness to be used on practical sessions.

Practical sessions will take place on a Monday Week A leaving during lesson time and arriving back afterschool hours most weeks, approx. 4.30-5pm. Please avoid booking any medical appointments, meetings or anything else on a Monday afternoon that will involve your child being unable to attend their practical session. If students do not attend all of the practical sessions, they may not complete the required amount of training to achieve the certificate and you may be charged for the missed session.

Below is a list of qualifications that your child started to complete last year and will continue to complete during this academic year. BTEC Outdoor Education does incur additional costs as a result of external instructors, sign up fees and certification:

- RYA Level 1 or 2 in Sailing (level dependent on child's ability) - £116.00
- First Aid Certificate - £75.00
- Silver Duke of Edinburgh Award - £200
- Paddle sports competency award - £87
- Indoor Climbing competency certificate – £20
- Mountain biking - £50

The total cost of the two-year course is £548 and payments should have been made in accordance with the payment schedule below. Please can I ask that you ensure that you are up to date with the payments to the start of this academic year and then continue to pay the monthly instalments through to March 2021.

Date	Amount	Date	Amount
30 November 2019	£36.50	31 July 2020	£36.50
31 December 2019	£36.50	30 September 2020	£36.50
31 January 2020	£36.50	31 October 2020	£36.50
28 February 2020	£36.50	30 November 2020	£36.50
31 March 2020	£36.50	31 January 2021	£36.50
30 April 2020	£36.50	28 February 2021	£36.50
31 May 2020	£36.50	31 March 2021	£37.00
30 June 2020	£36.50		

It would be preferable if you would make payments using the Academy's online payment system; www.scopay.com . Cash/cheques (payable to The Bourne Academy) will be accepted; if you choose to

use these payment methods, please place the payment in an envelope clearly marked with your child's name and 'Year 11 ODE'.

If your child is eligible for Free School Meals, or has been eligible for Free School Meals at any time in the last six years, please contact the Finance Department to discuss possible funding assistance.

Yours sincerely,

Mr Child

Subject Leader of PE and Outdoor Education

Tel: 01202 528554

Email: mike.child@thebourneacademy.com

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Registered office: Hadow Road, Bournemouth, Dorset, BH10 5HS

Please read this with your child and check boxes to give consent/confirm that you understand the following statements and return to Mr CHILD in the PE office

Name of child.....

- I give my consent for my child to take part in Outdoor Education and agree to her/him taking part in the activities.
- I give consent to the Academy keeping my child afterschool hours on a Monday to allow for outside providers to deliver sessions and for travel time, we will endeavour to give your child an approximate time that we will be returning as soon as we know, we will always try and be back before 5pm.
- I give my consent to photographs of my child being used to promote Outdoor Education activities
- I understand and give consent for my child to be taken off site in order to participate in adventurous activities. Examples include visiting Climbing Centres, the Isle of Purbecks, Rockley watersports, Woodlands, Beaches and sea cliffs. Transportation will be by minibus.
- I consent to my child receiving any necessary medical treatment for any injury or illness during Outdoor Education lessons.
- I understand that activities may include, Rock Climbing, Kayaking, Coasteering, Surfing. Wind Surfing, Sailing, Bush Craft, Raft Building, Hiking, Camping and other related activities.
- I understand that there is a risk of cuts, grazes, bruises and feeling too warm or too cold in each of these activities. I give my consent for the equipment and tools necessary for the activity to be used by the young person mentioned above. I understand that a strict code of practice for working with children will be followed and all activities will be risk assessed and I will be informed of any extra details of activities that are out of the ordinary pattern.
- The instructor will encourage positive behaviour among the students at all times, including team working, tolerance and respect for views and opinions of others. This will be promoted through the positive actions that The Bourne Academy will take in the care of the environment.

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- In the unlikely event of bullying or inappropriate behaviour, the instructor will use the normal Academy behaviour policy. However, if your child acts in an unsafe manner, for example, intentional misuse of equipment, acts unsafe in hazardous environments or puts their or someone else's life at risk, then they will be sanctioned in line with the school policy and may not be able to participate in further practical sessions. Continued misconduct and unsafe behaviour will result in parents invited into a meeting with the Head of Department and/or Director of Learning and a decision will be made on whether or not your child is removed from the course.
- Your child will be required to bring additional kit such as waterproofs, swimming kit, insect repellent/suncream or walking shoes, I agree that it is my child's responsibility to ensure they have the correct kit for each session
- We will be using fire in some of our sessions, this means that your child and their clothing may come home smelling of smoke.

Does your child have any medical conditions that may impact on their participation in Outdoor Education? YES/NO

If YES please provide details

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Can your son/daughter swim 50m unaided YES / NO

Please provide an emergency contact number

Parent/Carer signature:.....

Date:.....