

## Guidance on the Wearing of Face Coverings

The Academy has put all the necessary arrangements in place for school re-opening and we are following the control measures set out in the Government guidance. However, in light of national developments, we would like to clarify the procedures around the safe wearing of face masks. We have said that the wearing of face masks is only allowed in communal areas and corridors. In line with the Government guidance, face coverings are not necessary in classrooms and other learning spaces (including PE) during the course of the normal timetabled day. Students can only wear face masks in lessons if this has been agreed by the Academy following medical advice. Students should keep their face covering safe and secure on their person when not in use.

### Guidance on the wearing of face coverings:

- Face coverings should only cover the mouth and nose – they should not be worn on the neck or forehead
- Face coverings are for personal use only – they must not be given to or shared with anyone else
- They should be a single colour and plain in appearance
- Students should wash their hands thoroughly with soap and water for 20 seconds or use hand sanitiser before putting a face covering on
- They should be worn appropriately and sensibly.

### Safe removal of face coverings: For both disposable and reusable face coverings:

- Students should not touch the front of their face covering while removing it - only handle the straps or ties
- Students should wash hands thoroughly with soap and water for 20 seconds or use hand sanitiser before and after removing.

### Disposable:

- Students wearing a disposal face covering should remove it and place it in the bins provided.

### Reusable:

- Students wearing a reusable face covering should remove it, place it in their own personal sealable plastic bag, eg a sandwich bag or ziplock bag and place in their bag in order for them to take it home.

### Travel to and from the Academy:

- If travelling on public transport to and from the Academy or lift sharing, all students should wear a face covering as per government guidance.

### Staff PPE:

Where PPE is recommended: PPE will be worn by staff where an individual child or young person becomes ill with coronavirus (COVID-19) symptoms while at the Academy. A member of staff may wear a mask or visor if a distance of 2 metres cannot be maintained.

Principal: Mr Mark Avoth

The Bourne Academy, Hadow Road, Bournemouth, BH10 5HS | Tel. 01202 528554 | [admin@thebourneacademy.com](mailto:admin@thebourneacademy.com)

[www.thebourneacademy.com](http://www.thebourneacademy.com) |  @BourneAcademy