



September 2020

Dear Parent/Carer

The Bourne Academy Music Department is delighted to offer your child the opportunity to take up a place for additional music lessons, taught by a specialist visiting teacher. There are limited places available to study the following:

- Percussion (drum kit)
- Singing lessons
- Guitar (electric & acoustic) and Bass Guitar
- Ukulele
- Piano
- Flute/Clarinet/Saxophone
- Violin/Viola/Cello
- Trumpet/Tenor Horn/Trombone/Saxophone/Cornet

The Music department is one of the Academy's highest performing subjects with over 50% of students gaining the top two grades at KS4 and 100% of students gaining the top grade at KS5.

We are very lucky to have 5 outstanding instrumental teachers who are also professional musicians when not teaching at the Academy. We pride ourselves in offering student's quality performance opportunities. Throughout the academic year, the music department organises a range of recitals, a Christmas Concert and Summer Concert as well as other opportunities to perform in and outside of the Academy. We work closely with the other Performing Arts subjects and students can have the opportunity to perform music within Drama and Dance performances.

Each lesson is an individual 20 minute lesson once a week. The time of this lesson will change each week but will remain on the same day to ensure that your child will not miss the same 20 minutes each week. We will endeavour to give your child a timetable of their music lessons for the complete ½ term, however we anticipate this will start after October. Until then, students will be able to check their weekly time on the notice board outside of the Music Department.

We expect music tuition to be in great demand so places will be offered on a first come first served basis. If your child is not successful this term for their chosen instrument then an alternative instrument may be offered. If an alternative instrument is offered, and you decide not to take up the opportunity, then your payment will be returned and you may re-apply the following term.

The Academy has a limited number of woodwind and brass instruments available for loan but ideally students should obtain their own.

**Principal: Mr M Avoth**

**The Bourne Academy, Hadow Road, Bournemouth, BH10 5HS Tel. 01202 528554**

**[www.thebourneacademy.com](http://www.thebourneacademy.com) [admin@thebourneacademy.com](mailto:admin@thebourneacademy.com)**

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*Registered office: Hadow Road, Bournemouth, Dorset BH10 5HS*

If your child decides to take up lessons then we would like them to join a lunchtime club or afterschool ACE club where they will practise as an ensemble for future performances.

The charge for tuition will be £60 per term, which will cover a series of 10 weekly lessons of at least 20 minutes each. It is important to note that all students taking up this offer will be expected to meet the expected standards of practice, progress and attendance as well as to catch up on any work missed in their other lessons. Compliance with these requirements will be reviewed prior to the start of each term, when the opportunity for additional music tuition may be withdrawn.

We appreciate the financial difficulties COVID19 may have caused for many families in the recent months. We firmly believe that money should not be a barrier to learning a musical instrument. Below are two links to organisations who can help with funding for instrumental lessons. We have also attached the Soundstorm funding application form to this letter.

<https://soundstorm-music.org.uk/music-education-hub/grants/>

<https://therichardelytrust.org.uk/how-we-can-help-you/>

If your child is eligible for Free School Meals or has been eligible for Free School Meals at any time in the last six years, please contact the Finance Office to discuss possible funding assistance. Payment can be made via our payment website [www.scopay.com](http://www.scopay.com) and payment can be made from the start of the September 2020 term and should be made by 31<sup>st</sup> October 2020.

In order to register your child for additional music lessons please complete the form overleaf and return it. Payment should be made at the start of each term, preferably using the online payment system, but cash and cheques (payable to The Bourne Academy) will still be accepted.

If you have any questions about lessons then please do not hesitate to contact me [David.mastrocola@thebourneacademy.com](mailto:David.mastrocola@thebourneacademy.com)

Yours sincerely

Mr Mastrocola  
Head of Visual and Performing Arts

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**AUTUMN TERM 2020 Music Instrument Lessons – Application Form**

<b>Student Name:</b>		<b>Tutor Group:</b>
<b>Home Address:</b>		
<b>Contact Numbers:</b>	<b>Home:</b>	<b>Parent/Carer Mobile:</b>
<b>Instrument:</b>		
<b>Have you studied this instrument before:</b>	<b>Yes / No</b>	<b>If 'Yes' how long for and which Teacher did you study with?</b>
<b>Payment of £60 has been made using the online payment system (Trip name 'Autumn Term 2020 Music Lessons')</b>		<b>Yes / No</b>
<b>I enclose payment of £60 (cash or cheque made out to 'The Bourne Academy')</b>		<b>Yes / No</b>

I hereby agree with the terms and conditions outlined in the Regulations for Music Instrument Lessons (overleaf).

Parent/Carer's Signature .....

Date .....

Email .....

Once completed please return to either Mr Mastrocola or the Finance Office.

## REGULATIONS FOR MUSIC INSTRUMENT LESSONS

### LESSONS & INSTRUMENTS

1. There will be a minimum of 30 lessons per academic year.
2. Lessons may be discontinued if your child misses 3 lessons over the course of a term.
3. If your child wishes to discontinue lessons, **written** notice must be given to the instrument teacher by half term to take effect from the end of that term.

**Failure to follow this procedure will result in a term's fee being charged in lieu of notice.**

### PAYMENTS

4. Fees will be reviewed annually.
5. Payments for lessons and hire of instruments is termly and must be made by the relevant term's deadline.
6. Fees will not be refunded for non-attendance
7. Should a lesson be cancelled due to illness, the teacher will take steps reschedule the lesson. There will be no refund or credit for holidays taken by children during the term.
8. Parents / carers must pay for music and accessories such as strings, rosin and reeds.

### REMISSION OF FEES

9. Concession for hardship is available to students. For more information contact the Finance Department
10. Parents must pay for sheet music, accessories and examinations.
11. If you are experiencing financial difficulty, assistance can be discussed – please contact the Finance Office.

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