

Wednesday 20 January 2021

Dear Parents/Carer,

Following my letter last week, I am pleased to inform you that booking is now live for our Year 8 PTC. Please do read the details of this letter to ensure you are able to access the booking system and have all the information to support your child make informed choices about the options process. The evening will take place on **Wednesday 27 January between 3pm-6pm.**

The appointment booking system is **now available** via the link below. We have attached a useful guide to support you with the booking process. The only requirements for booking appointments are the use of your email address and your child's name and date of birth.  
<https://bourne.schoolcloud.co.uk/>

To ensure that you are as well informed as possible there will be several elements to the process.

- We will post to you a paper copy of the Options Booklet; this paper copy will have all course details and an options form for you to return to the Academy in a pre-paid envelope. Please contact the Academy if we do not have the correct home address for your child, to ensure the pack is received.

Via a dedicated page on the Academy website:

- A presentation from Mrs Deane, Assistant Principal for Raising Standards. This presentation will talk you through the Options process and give an overview of how the process works.
- Video presentations from Subject Leaders of all courses taught at Key Stage 4 providing an outline of the course content and what to expect on each option course.
- The website will be available on the morning of the Options Evening and will remain available until the Options process has concluded.

Using the School Cloud platform:

- You will be able to book appointments between 3pm-6pm with your child's current teachers. This will include all subjects currently taught in Year 8.
- Subject Leaders of subjects that are new at Key Stage 4 and available as an option will also be available for you to book appointments with.

Mrs Betteridge, our SENDCo, will also be available for bookable appointments in the week following the PTC to talk through any specific queries regarding SEND.

I will write to you again on Monday with further details on how to access your appointments using the Schoolcloud system. Should you have any difficulty accessing the system please do contact us on [admin@thebourneacademy.com](mailto:admin@thebourneacademy.com).

Yours sincerely

Mr J Perkins  
Assistant Principal

Principal: Mr Mark Avoth

The Bourne Academy, Hadow Road, Bournemouth, BH10 5HS | Tel. 01202 528554 | [admin@thebourneacademy.com](mailto:admin@thebourneacademy.com)

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