30 March 2021

Dear Parent/Carer

The End of Term Reports for year 9 are now available to view on Progresso titled **'Year 9 Spring 2021 Report'.**

There are two ways to access your child's School Report.

1) Please log in via <u>www.progresso.net</u>, using your Progresso username and the password you set up. If you have forgotten your password, there is a link to reset it on the login page. Your child's School Report can be found under the 'Documents' tab.
2) We are also pleased to announce the introduction of an App for accessing Progresso (now called **Cloud School**) on mobile devices. This new app will allow you to access the information currently available via the Progresso website, which includes access to:

- Reports and other documents
- Timetables
- Attendance
- Behaviour

The App is available for both iOS and Android by searching for "Cloud School Parent" from the relevant App Stores.

The login details for the App will be the same as you use for the website. Should you have forgotten your username or have yet to set up a Progresso account, **please do not call Reception,** please email; <u>admin@thebourneacadey.com</u> and you will receive a response as soon as we are able to. Should you have forgotten your password there is a password reset option on the Progresso website, <u>www.progresso.net</u> Please note, the Academy does not send out paper copies of reports.

Please also be aware it is parents/carers responsibility to keep contact information up to date, this includes your address, email, contact telephone numbers, permissions, emergency contacts etc. You are able to update this information in Progresso and using the Cloud School Parent App.

Please take the time to sit down with your child to talk through the report together and should you wish to discuss anything regarding this report, please contact your child's Head of Sixth Form at the Academy.

Yours sincerely

Mr Avoth

Principal: Mr Mark Avoth
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