



9 June 2021

Dear Parents/Carer,

Following my email before half term, I am writing to invite you to attend a virtual Parent Teacher Consultation Evening (PTC) for students in Year 7 which will take place between **3pm-6pm on Wednesday 16 June**.

The appointment booking system will be available from **7pm on Wednesday 9 June** via the link below. We have attached a useful guide to support you with the booking process. The only requirements for booking appointments are the use of your email address and your child's name and date of birth. <https://bourne.schoolcloud.co.uk/>

For a written and video guide on how to access your appointments on the evening please click [here](#).

Please be aware that in order to keep the evening to time the School Cloud system ends appointments automatically at 5 minutes. The system allows you to enter a question for teachers in advance – you do not need to use this function, however, if you have a specific question that you would like to ask, please do use the question box provided in the booking system.

We endeavour to keep to that time limit, however, please be assured that if required we can arrange a phone call at a later date if needed.

We look forward to welcoming you online.

Yours sincerely

Mr J Perkins
Assistant Principal

Principal: Mr Mark Avoth

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