

THE **BOURNE** ACADEMY

STUDENT WELCOME BOOKLET 2023

AMBITIOUS SELF-CONFIDENT PHYSICALLY LITERATE INDEPENDENT LEARNING RESILIENT EMOTIONALLY LITERATE



OUR FACILITIES



WELCOME FROM THE PRINCIPAL



Dear Parent/Carer and Student,

At The Bourne Academy we will develop literate, numerate, global citizens who ASPIRE, they are:
Ambitious, **S**elf-confident, **P**hysically literate, **I**ndependent learners, **R**esilient and **E**motionally literate.

We promise that, by working with you, we will strive to ensure your child achieves their absolute best, is safe and happy, challenged to think and be creative.

We are all here to learn. We will all treat each other with respect, whether child or adult, and we will celebrate everyone's successes, whatever role they are in. Learning is a journey involving making decisions and making mistakes. It is the discovery of new ideas and new answers. At The Bourne Academy it is safe to make mistakes and not to know the right answer.

We believe that all students should be empowered to achieve and aspire to the highest level, be treated with respect, treat others with respect and enjoy the Academy. We do not tolerate any form of bullying, whether emotional or physical. Behaviour which is not respectful or which prevents people from learning, is not tolerated.

Our specialisms of Engineering & Design and English help us to encourage creativity across all aspects of learning. The quality of teaching and learning is at the centre of our success and The Bourne Academy's talented and committed staff will support and work with your child so that they go out into the world as a self-confident thinking person. They will be able to communicate and empathise with others, looking for opportunities to be successful and eager to carry on learning for the rest of their lives.

We look forward to your support in this most important of journeys.

Kind regards,

M Avoth

Mr M Avoth
Principal.

TRANSITION

At The Bourne Academy, we understand that the transition from primary to secondary school is an exciting time but that it can also be daunting for students. Our Transition Programme is designed to give your child the best possible start to secondary school life.

Transition Contacts:

Before House allocations, or for all SEND enquiries:

Mrs Hayley Betteridge - SENDCo & Transition Lead - hayley.betteridge@thebourneacademy.com

Miss Lucy Dawson - SEND & Transition Administrator - lucy.dawson@thebourneacademy.com

After House allocations (in June) all queries should be directed to your child's head of house:

Miss Lauren Orchard - Head of Anvil - lauren.orchard@thebourneacademy.com

Ms Jaqueline Brown - Head of Hurst - jaqueline.brown@thebourneacademy.com

Mrs Emma-Jo Farrell - Head of Kingswear - emmajo.farrell@thebourneacademy.com

Mrs Kirsty Twigg - Head of Portland - kirsty.twigg@thebourneacademy.com

Miss Martha Tavinor - Head of Calshot - martha.tavinor@thebourneacademy.com

Mrs Emily Hitchins - Head of Trinity - emily.hitchins@thebourneacademy.com

Main School Office phone number: 01202 528 554

BOURNE SCHOLARS



In 2021 we introduced our Bourne Scholars Programme, for gifted and talented students, as our grammar stream equivalent. Bourne Scholars work with Canford and other key partners, including Southampton University and Winchester College, on a programme of curricular and extracurricular opportunities that increased their Cultural Capital and hopefully put them on a path to the world's best universities. We work with our Scholars to raise their aspirations to perform at the highest level in their chosen areas, facilitating them to become high attaining global citizens.

YOUR CHILD'S FIRST DAY – FAQs

Transition Day: Friday 30th June 2023

We look forward to welcoming your child on this day, details as per letter March 2023. The details of the start of term will be published on our website and parents/carers will receive communication from the Principal prior to September.

Where should students go on their first day?

Students should arrive via the Academy main entrance and make their way to the Lawn. Staff will be at the main doors to welcome students and will direct them through to the Lawn area.

What time should students arrive for?

Arrival for all students is at 8.30am, your child will use the main doors into Reception to enter and exit the Academy.

What do the students need to bring?

Please bring all items required for a normal school day: bag, clear pencil case, black/blue pen, green pen, ruler, rubber, pencil, calculator, PE kit and trainers. Your child should bring a packed lunch if they do not wish to purchase food from the school canteen. We use a cashless system in the canteen. Money should be uploaded onto your child's account in advance. Parents/carers will be notified of how to do this in due course.

What will students do on the first day?

Students will spend time with their tutor, have photos taken and learn about how their timetable and FIC cards will work on a daily basis. They will also experience some lessons and meet some of their teachers.

What happens at lunch?

Please bring either a packed lunch or money to purchase lunch from the canteen on the first day. Your child will not need money to purchase food if you have already put money on their online account. Year 7 will be given priority to access the canteen for the first week and will enter the canteen early to ensure that they feel comfortable and confident with the system. If students had free school meals at primary school, and we are notified of this information, they will have their account credited online with a daily allowance .

What will students study in each subject?

Please refer to the school website, using the 'Students' tab and then select the relevant 'Area of Learning'. You will be able to click on each subject and the Key Stage 3 curriculum outline will be viewable.

Is uniform required?

Full uniform must be worn. Please see the uniform guide within this booklet and details are on our website under the 'Parents' tab.

THE ACADEMY DAY

All students at The Bourne Academy will work on a two week timetable, Week A and Week B. Each tutor will explain how this will work in more detail on the first day.

MONDAY & TUESDAY

08.30	Academy doors/gates open to students
08.40 – 08.45	Year 7 Line Up and Registration
08.45 – 09.10	Tutor time
09.10 – 10.10	Lesson 1
10.10 – 11.10	Lesson 2
11.10 – 11.30	Break (End of break warning bell at 11.25)
11.30 – 12.30	Lesson 3
12.30 – 13.30	Lesson 4
13.30 – 14.00	Lunchtime (End of break warning bell 13.55)
14.00 – 15.00	Lesson 5
15.00 – 16.00	Period 6 (Monday only) / ACE Clubs available (see website for further information)

THURSDAY & FRIDAY:

08.30 – 15.00	As above
15.00 – 16.00	ACE Sessions— <i>extra-curricular clubs are available to KS3 students.</i>
15.00 – 16.00	KS4 timetabled lessons are in place for Year 9, 10 and 11.

The school timetable on a Wednesday is slightly different during both Week A and Week B. The timetable on a Wednesday is as follows:

WEDNESDAY:

08.30	Academy doors/gates open to students
08.40 – 08.45	Year 7 Line Up and Registration
08.45 – 09.15	Tutor time
09.15 – 10.15	Lesson 1
10.15 – 11.15	Lesson 2
11.15 – 11.35	Break (End of break warning bell at 11.30)
11.35 – 12.35	Lesson 3
12.35 – 13.35	Lesson 4
13.35 – 14.35	Students finish for the day or take part in an ACE Club <i>Additional Learning for Year 9, 10 and 11 students.</i>

KS3 & KS4 CURRICULUM

Subjects for KS3:	Year 7 Hours per week:	Year 8 Hours per week:
Maths	4	4
English	4	4
Science	3	3
MFL	2	2
Spanish	1.5	1
History	1	1
Geography	1	1
PE	2	2
Dance	0.5	0.5
Drama	0.5	0.5
Art	1	1
Music	0.5	0.5
MiSST	1	1
Technology Engineering & Design (TED) & Food & Nutrition	2.5	2.5
Religious Studies	1	1
Computing	1	1

Subjects for KS4:	Year 9 Hours per week:	Year 10 Hours per week:	Year 11 Hours per week:
Maths	5	5	5
English	5	5	5
Science	5	5	5
PE	1	1	1
Chosen Options x 4 Subjects	10	10	10

ASPIRE

Students will develop into literate, numerate, global citizens who ASPIRE.

Students are assessed through subject-led Aspire Days where they spend the day working in teams on various projects, as the curriculum is taught through the Academy competencies:

ASPIRE

Ambition

Self Confidence

Physical Literacy

Independent Learning

Resilience

Emotional Literacy



There is one Aspire Day scheduled for each term, these are centered around set themes with activities that develop the ASPIRE competencies.

MiSST

The Bourne Academy is one of two schools, outside London in the south of England to benefit from an “exciting” initiative organised by the Music in Secondary Schools Trust (MiSST). From its start in September 2022 the programme sees every Year 7 and Year 8 student given a classical musical instrument to learn during music lessons as well as in MiSST funded extra lessons. Students are also able to participate in concerts alongside other schools across the country. MiSST is taught within normal music lessons, while peripatetic staff teach students in violin and flute.

Students receive a minimum of two years tuition and follow the set curriculum, named The Andrew Lloyd Webber Programme, which has had a significant impact on the lives of so many children around the country.



ACADEMY ACHIEVEMENTS

2022-23

- MiSST commenced and extended to Year 8 students
- Performing Arts won 'Highly Commended' at National Music and Drama Education Awards 2023.

2021- 2022

- The only school in the south of England to be selected to join the Music in Secondary Schools Trust (MiSST)
- Bourne Scholars Programme launched to Gifted and Talented students offering many benefits of a Grammar stream The Academy is awarded BTEC School of the Year 2021
- Girl Active Programme wins National Award.

2020-21

- Students win first prize in National Enterprise Competition the Applezilla Grenade Bar- produced & available in shops
- The Bourne Academy Celebrates 10 years as an Academy and it's successful partnership with Canford School Online Concerts 'Rockdown Sessions' keep community upbeat through national lockdowns.

2019-20

- Ofsted inspection— 'Good': A welcoming and inclusive school, 'The school helps me to be the best version of myself.'
- 27th Best performing school in National Greenpower scratch built F24 Competition & Best Mascot in the World
- DofE: 949 hrs - learning a skill, 1547 hrs - physical activity and 1404 hrs - volunteering.

2018-19

- DofE: 351 hrs - learning a skill, 221 hrs - physical activity, 286 hours - volunteering; plus tea with HRH Prince Edward at Canford School
- Positive 'Progress 8' score of +0.13 places us 9th out of 55 similar schools nationally, for levels of progress
- 100% of 6th Formers achieved A* – E, all gaining 1st choice university/course of study for a 4th year running.

2017-18

- 'Outstanding' Careers and recognised as one of the top three UK schools in Gatsby 'Good Career Guidance'
- Academy History teacher chosen to partner top Oxford professor in learning project
- Academy reaches £5000 target to build Teacher's House at the Osiligi Obaya Primary School, Kenya.

2016-17

- Academy beat 27 other schools, winning JP Morgan Careers Challenge final in London
- Dorset's Boccia Silver Medallists
- Dame Julia Cleverdon and Lord Lieutenant Angus Campbell endorses Academy.

2015-16

- Music Teacher, Mr Mastrocola wins Daily Echo Regional Secondary Teacher of the Year award
- Rated 7th out of 55 similar schools nationally and is the highest attaining school in Bournemouth
- Wayne Sleep and Professor Lord Winston visit Academy for talk, debate and dance masterclasses.

2014-15

- Ofsted found the Academy to be GOOD with some outstanding features.
- Academy launches own charitable trust called The Bourne Foundation and an Alumni Association.
- Academy welcomes regular international student visitors and groups.

2012-14

- Academy opens new buildings and Sixth Form.
- Olympian, Saskia Clark (silver medallist in sailing) opens Sports Hall & TV Historian Dan Snow joins history class.

FACTS & FIGURES



- In 1937 two single-sex schools were built and in 1967 amalgamated to become Kingsleigh Secondary School. After major refurbishment in 2000, the school was re-named Kings High and in 2007, The DofE approached Canford School to become the sponsor.
- In September 2010, the newly renamed 'The Bourne Academy' opened.
- The Bourne Academy is an all-abilities state school for boys and girls aged 11 to 18 years old.
- The Academy's specialisms are Engineering & Design and English.
- Each House is run by a Head of House who offers pastoral care and support.
- Each House has several tutor. Each tutor group has a dedicated tutor.
- The Academy is set in over 23 acres of grounds, 6km north of Bournemouth Town Centre and the site includes sports fields, a MUGA with astroturf and floodlights, a wooded copse, trim trail and a lake for Outdoor Education use.

ENRICHMENT

ACE CLUBS:

A - Additional Learning

C - Catch Up

E - Enrichment

Each ACE club and activity will develop your ASPIRE competencies and help students to create evidence that they will be able to use towards their annual ASPIRE Award. 30+ clubs are offered each term, please see below a small selection available to all students:

Rock Band

Drama Club

Sign Language Science

Club

Stop Motion Animation

Choir

Greenpower Outdoor

Education Samba

Drumming Football

Dance Club

Young Carers

Multisports

Ethics Film Club

Homework Club

OUR UNIFORM



Girls Uniform:

- Black logo'd regulation Academy jacket* with year group badge pinned on - must be worn at all times in the Academy
- Pink regulation Academy blouse* worn with a regulation House Pin Badge or white shirt (tucked in) with a regulation House tie*
- Black and pink knee length Academy skirt* or black school trousers (not tight/stretchy material)
- Black socks or tights and plain black leather or leather look shoes (no/low heels, no trainers and no coloured decoration/logos)
- PE Kit – Black & pink regulation Academy sports polo shirt *, black shorts or track suit bottoms
- Dance kit—Black/purple/white t shirt with sleeves, black leggings or black tracksuit bottoms

Boys Uniform:

- Black logo'd regulation Academy jacket* with year group badge pinned on - must be worn at all times in the Academy
- White shirt (tucked in) with a regulation House tie*
- Black trousers
- Black socks and plain black leather or leather look shoes (No trainers and no coloured decoration/logos)
- PE Kit – Black & pink regulation Academy sports polo shirt *, black shorts or track-suit bottoms.
- Dance kit—Black/purple/white t shirt with sleeves, black tracksuit bottoms

Optional extras for boys and girls:

- Black Academy jumper with pink piping *
- Black or pink hooded Academy sweat-top (for PE)*

*** Denotes official Academy uniform* which must be purchased from CJI Clothing Ltd,**

545 - 547 Wimborne Road, Moordown, Bournemouth BH9 2AP | 01202 249244 | www.cjiclothing.com

- Only natural make up and natural hair colour is permitted at the Academy. No fake eye lashes. Coloured nail varnish and acrylic nails are NOT permitted.
- Jewellery is to be kept to a minimum, with only one stud earring in each ear and a watch permitted.
- Hair styles should not be extreme (including no shaving below a grade two).
- Visible facial piercings and stretcher earrings are not allowed and students will be asked to remove them.
- Trainers, hoodies and other outside garments are not to be worn in the Academy

STUDENTS IN INCORRECT UNIFORM WILL BE PLACED IN 'REFLECTION' UNTIL UNIFORM IS RECTIFIED.

HOUSES & YEAR GROUPS

The House system is named after the lighthouses standing at various points along the south coast, providing illumination, navigation and safe harbour for mariners and wayfarers. We at The Bourne Academy aspire to do likewise for all our students.

Every individual's needs and aspirations are important and the Academy seeks to value every child and adult associated with us. We aim to create a culture in which every person is treated with dignity and respect. The vertical House Tutor relationship is the foundation of the Academy's care, fostered by daily contact in tutorials. Each House has a team of dedicated tutors and is monitored by its own Head of House. We also have a Head of Year 11 and a Head of 6th Form:

HEADS OF HOUSE:

Anvil - Miss Orchard

Calshot - Miss Tavinor

Hurst - Miss Brown

HEADS OF HOUSE:

Kingswear - Miss Farrell

Portland - Mrs Twigg

Trinity - Mrs Hitchens

HEADS OF YEAR:

Head of Year 11 - Mr Peacock

Head of Sixth Form - Mr Taafe



STUDENT REWARDS



Academic

House Points
Postcards Home
Subject Awards
Weekly rewards



Pastoral

Celebration Assemblies
Attendance Awards
HOH Commendation
Tutor Commendation



Character

ASPIRE Nominations
Principal's ASPIRE Reward
House Points

**'Go for 1000' House Point
ASPIRE Award**

TERM DATES

Autumn Term Dates	5 September to 15 December 2023
INSET Day	21 September 2023
Half Term	23 October 2023 to 27 October 2023
INSET Day	24 & 27 November 2023
Christmas Holiday	16 December 2023 to 2 January 2024
Spring Term Date	3 January 2024 to 28 March 2024
Half Term	12 February 2024 to 16 February 2024
Easter Holiday	29 March 2024 to 15 April 2024
Summer Term Date	16 April 2024 to 23 July 2024
Half Term	27 May 2024 to 31 May 2024
INSET Day	5 July 2024
Summer Holidays	24 July 2024

MEDICAL

At The Bourne Academy, Mrs Copelin-Irvine is our First Aid Lead and can be contacted by e-mail (rachael.ci@thebourneacademy.com) or by telephone 01202 528 554. Mrs Copelin-Irvine and her team are able to treat minor injuries which inevitably happen from time to time. If your child becomes unwell at school and needs to go home, you will be contacted using the telephone number on your student information record form. Where possible, please give the school alternative numbers along with a mobile. Students' medication can be kept in a secure storage with arrangement with Mrs Copelin-Irvine, students should not be carrying medication on their person and this should be handed to Reception, preferably by an adult. Children should not call home from their mobile phones if unwell.

STUDENT INFORMATION

The Bourne Academy has a 'no mobile phone' policy, so please make sure that all mobile phones are switched off and kept in your child's bag during the school day. Headphones are also not permitted for use at school. Students should not bring valuables to school. Students are required to carry their belongings around with them during the school day, although we do have some lockers available for hire. Therefore, please ensure your child's bag is robust and strong. Please ensure that all clothing, PE kit, coats are all named. This will ensure that any misplaced item can be returned directly to your child.

At the beginning of the academic year, students will be given a Student Planner which will help them to plan their work. Parents are expected to monitor and sign Student Planners weekly. The Student Planner and FIC forms part of student's essential equipment.

Year 7 and Year 8 students will be issued with a booklet of curriculum Knowledge Organisers. They contain vital 'must know' information. These Knowledge Organisers underpin what you learn in lessons and your homework tasks. The 'Show My Homework' app is used to record home learning tasks and submitting completed independent learning. Parents/carers will receive further information about this.

STUDENT BEHAVIOUR POLICY

The Student Behaviour Policy focuses on positive behaviour which supports learning and promotes, celebrates and rewards achievement. We rely on students being self-motivated to keep themselves, and their peer group, concentrating and fulfilling their potential at all times. The Academy thrives on an ethos of mutual respect amongst all staff, students and parents/carers – everyone has a clear understanding of the procedures and sanctions which keeps everyone learning.

Detentions

The teacher will give a detention on the next available day if a student:

- Receives a GREEN slip (and are removed from the learning environment)
- Has not handed in homework by the advised deadline or if it is deemed as 'incomplete'.

The detention is set, and parents/carers are notified by TEXT message. Provided parents and carers have kept their contact details up to date with the Academy, the message will be generated as the detention is set. The detentions will always be after school. During the detention, the student is required to reflect on their conduct and develop strategies to prevent future sanctions of the same type.

Students who fail to attend a DOL Detention will be set a 2.15hr Principal's detention on a Friday.

Students who miss a Principal's detention on a Friday will be escalated as per the Academy's Behaviour Policy.

Punctuality to School

Students who arrive late for school (after the morning bell) will gain their morning attendance mark via the late room. This is located in the Reflection Room (Reflection). Punctuality is important; however, we recognise that on rare occasions there could be unexpected circumstances that cause delays in the morning. Two instances of lateness each half term is deemed acceptable. Therefore, if a student is late more than twice, they will be required to complete 5 lessons in our Reflection Room. They will also be issued with a two-hour Principal's detention, after school, on the next available Friday.

Lateness to Lesson or Line Up

If a student is late to lesson without a good reason, the class teacher will strike the student's 'First Impressions Card' (FIC).

First Impressions Cards (FIC)

A First Impressions Card (FIC) will be fixed into the school planner – this is a system whereby students are recognised and rewarded for meeting our expected 'first impressions'. Students are required to always have their planner and FIC on them whilst in the Academy. Students who forget or lose them will work in our Reflection Room, whilst every effort is made to locate them (including contacting home to support if appropriate). FIC cards are reviewed weekly in tutor time and those students who have not incurred any strikes will receive positive House Points from their tutor. Students who fall short of the expected standards on uniform, equipment, punctuality to lessons and line ups, conduct in/around the Academy and at social time, will be allocated strikes on their card – a 5th strike would result in time working in the Reflection Room for five lessons. Refusal to hand over a FIC when requested would also result in the same sanction. FIC cards will be reissued at the start of each half term.

Breaking other rules in the Academy

- If a student is defiant, e.g. walks out of a lesson, refuses to hand over a mobile phone or personal music device, they will be Green slipped. If the defiance continues the student may be excluded. Their phone will be kept at Reception and can be collected at the end of the day, and they will also receive a strike.
- If a student is highly aggressive or threatening, swears at an adult, or completely destroys the learning of others, they will be excluded.
- If a student swears in earshot of the adult taking the class, but not at another person, remind them of the Academy rule of respecting each other. If the student continues to do this, it will be seen as deliberate use of offensive language and the student will be excluded.
- If a student misbehaves during social times e.g. boisterous behaviour, they should receive a warning. If they repeat the behaviour they should be taken/sent to LOST in the Isolation Room. HoH will monitor this behaviour. If poor behaviour continues, student will be in LOST for a given period of time. Poor behaviour in The Hub or on The Lawn e.g. leaving litter/refusing to put in bin, could result in a short-term ban from these areas.

Uniform

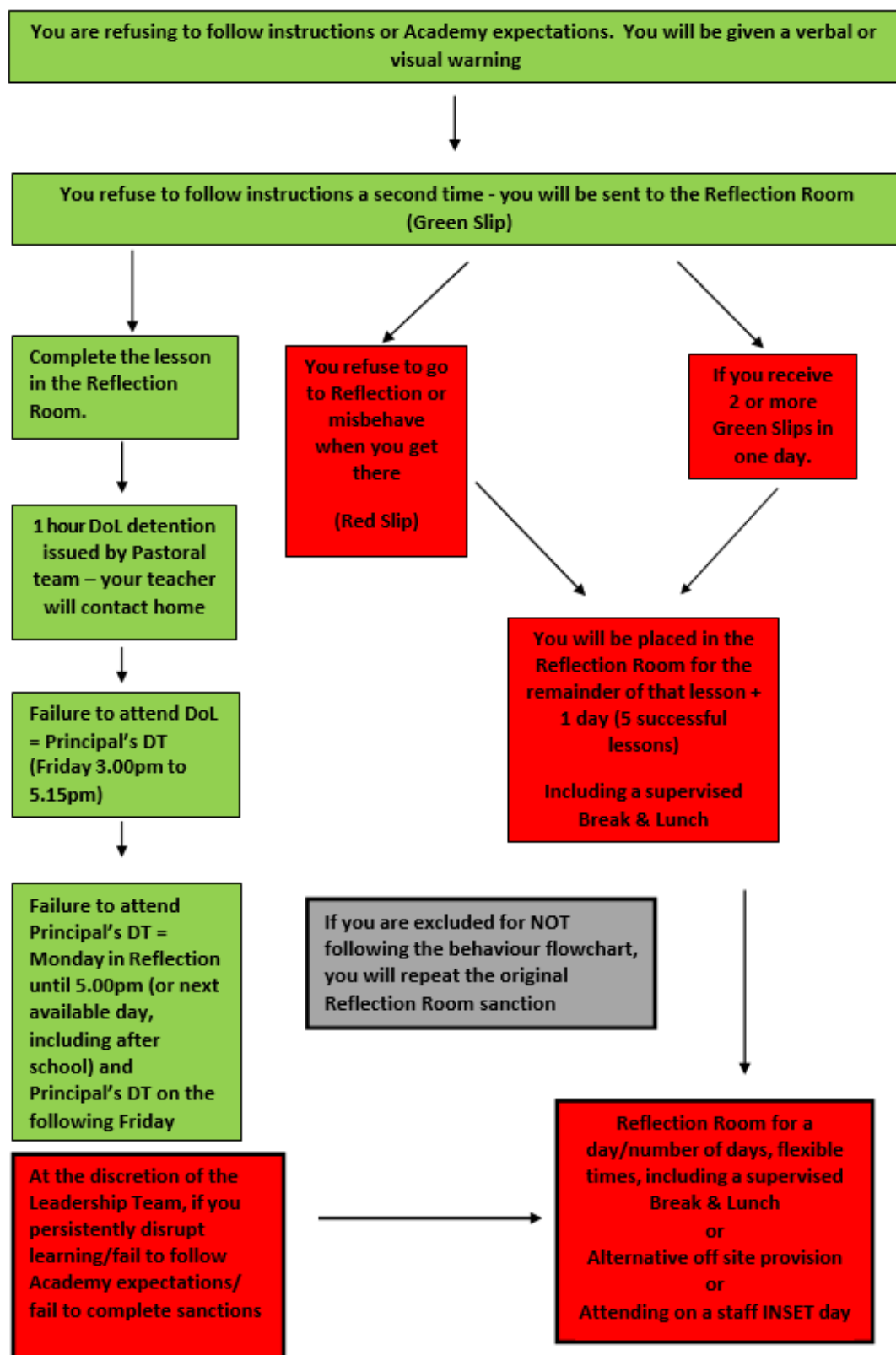
- Students who arrive wearing incorrect uniform will be in the Reflection Room until uniform is rectified. This includes trainers, false nails, false eyelashes
- Minor uniform misdemeanours such as untucked shirt, inappropriate skirt length would incur a strike on a student's FIC.

(Please find the full policy on our website)

STUDENT BEHAVIOUR POLICY

Student Behaviour Flow Chart

If your behaviour falls short of Academy expectations:



ACADEMY GUIDELINES

AMBITIOUS SELF-CONFIDENT PHYSICAL LITERATE INDEPENDENT LEARNING RESILIENT EMOTIONAL LITERATE

At The Bourne Academy,

we...Will always:

- Be polite to everyone
- Sit where the teacher asks us to
- Learn and help others to learn
- Show the same level of respect to all adults in the classroom
- Keep phones and music players turned off in our bag
- Be careful about the language we use to each other
- Walk on the left
- Hold doors open for each other
- Queue without pushing in
- Eat only in the Hub or picnic areas
- Show that we are proud of our Academy.

... will never:

- Shout aggressively at another person
- Humiliate or be sarcastic about another person
- Laugh at anyone else—only with them
- Smoke or be with anyone else who is smoking
- Chew gum
- Drop litter
- Have our mobile phones or any electronic devices switched on during the Academy day.

OFSTED

Our OFSTED report clearly shows the quality and high standard of education at The Bourne Academy. We look forward to an exciting and successful relationship with you over the next five years. Below is an extract from our last Ofsted report:

OFSTED 2019

The Bourne Academy is a welcoming and inclusive school. Pupils and staff are proud to be members of the school community. The views of many pupils are reflected in the comment made by one, who said, 'The school helps me to be the best version of myself.' The school is a calm place to learn. Pupils are respectful, friendly and polite. They look out for each other and look after the school environment. They feel safe and supported by school staff. Bullying is rare, and staff deal with it well. Staff model respectful behaviour and pupils respond positively. Leaders' ambition for pupils to aspire runs deeply throughout the school. It is reflected in the design of the curriculum and pupils' subject choices. Leaders reward pupils for improving their work and attendance. The school values its many clubs and extracurricular opportunities. Recitals and performing arts activities are well attended by pupils and parents. Pupils are proud of the Greenpower Club's success as international finalists at Silverstone racetrack. Staff know their pupils well. Teachers support pupils when they are unsure about their learning. Pupils now know and remember more in their time at the school. This is helping them to achieve.



The Bourne Academy, Hadow Road, Bournemouth, Dorset, BH10 5HS

Tel: 01202 528554 | admin@thebourneacademy.com | www.thebourneacademy.com



@thebourneacademy |



@BourneAcademy |



@TheBourneAcademy