

27 September 2022

Dear Parent/Carer

Y7 PROGRESSO LOG-IN INFORMATION

The Academy uses a system called Progresso to help you with the following information regarding your child's education:

- Timetable
- Attendance
- Attitude to Learning Data for KS3
- Reports and letters

In order to enable you to access this system, you will receive an email with your Progresso username and a link allowing you to create a password over the next few days. (Please note this link will expire after 7 days.) You will receive the link from Progresso@thebourneacademy.com so please keep an eye on your Junk/Spam email in case it does not arrive in your inbox.

To access Progresso, once you have created your account, please visit the Academy's website, <u>www.thebourneacademy.com</u> and click the blue 'LOGIN' link in the top right-hand corner then select 'Progresso'.

You can also download an App for accessing Progresso on mobile devices, called Cloud School.

The App is available for both iOS and Android by searching for "Cloud School Parent" from the relevant App Stores. The login details for the App will be the same as you use for the website.



Please note if you have another child in another year group in the Academy, and have set up a Progresso account, you will be able to view your Year 7 child's information. Should you have forgotten your password there is a password reset option on the Progresso website, <u>www.progresso.net</u> For any other queries, please do not call the Academy, but email: <u>admin@thebourneacademy.com</u>

Please note that the Academy does not send out paper copies of your child's Progress Report so it is important for you to ensure that you are able to access Progresso if you wish to track your child's progress. It is parent's responsibility to keep contact information updated.

Yours faithfully

IT Department

Principal: Mr Mark Avoth

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