

April 2025

Dear Parent/Carer,

Further to my previous letter to your child, I now have pleasure linking the Welcome Booklet [here](https://www.flipsnack.com/thebourneacademy/student-welcome-booklet-2025-tpmenmjzhm/full-view.html), which contains all sorts of information about being a student at The Bourne Academy.

**Parent/Carer Transition Evening – Thursday 26 June 2025**

Parents/Carers are welcome to attend, along with their child, on Thursday 26 June. This will be an opportunity for you to meet your child’s Head of Year and the SENDCo. Doors for the evening event will open at 5:00pm and talks are as follows:

* Students assigned to Anvil, Calshot and Hurst will have their talk at 5.30pm
* Students assigned to Kingswear, Portland and Trinity will have their talk at 6:30pm (doors re-open at 6pm)

**Year 6 Transition Day – Friday 27 June 2025**

We are really looking forward to welcoming your child to The Bourne Academy on Friday 27 June for their Transition Day. It will be a very informative day and will give your child an insight into life as a Bourne Academy student.

Your child will be greeted by the Leadership Team and the Heads of Year at 8:45am so it is important that they arrive in good time and wearing their primary school uniform. The day will finish at 2:45pm.

Your child will need:

* Their primary school P.E. kit
* A pen, pencil, ruler and rubber
* A drink (fizzy drinks are not permitted in the Academy)
* A packed lunch or £2.50 cash (please try to bring exact money) if they wish to buy a hot lunch, this will be a set meal for this day only. A vegetarian option will be made available.

Please note that if your child is in receipt of FSM then lunch will be provided. Alternatively, you may provide your child with your own snacks and refreshments.

Students will be told mid-June, by letter, which House they will be joining. Your child’s Head of Year will make contact with your child, by phone call or postcard, before Transition Day. Your child will have the opportunity to meet their Head of Year on Transition Day.

**Steps to ASPIRE**

Our **‘Steps to ASPIRE’** journey will assist your child in preparing for their transition to the Academy. Our Academy purpose is to develop literate, numerate global citizens who are Ambitious, Self-Confident, Physically Literate, Independent, Resilient and Emotionally Literate.

Between now and Transition Day, your child will receive five tasks: one for each ASPIRE competency. Tasks will be sent out on a postcard to your child and each postcard will have the details of how to complete and submit the task. Tasks one to five will be sent to you, by post. The 6th task will be distributed on Transition Day. We will recognise all students who have taken ‘**Steps to ASPIRE’** through their transition and we will celebrate your achievements later in the year.

You should strongly encourage your child to partake in all the tasks, as this will develop their engagement, strengthen their readiness and widen their knowledge of the Academy. This will be their first opportunity to partake in a house competition, as each task completed will result in house points accumulating. The ‘**Steps to ASPIRE**’ house points will be available to view on Transition Evening.

You will shortly receive Task 1 in the post, which is focused on the ASPIRE competency ‘AMBITIOUS’. We very much look forward to receiving your completed task by Wednesday 23 April. See the postcard for further details about the ‘AMBITIOUS’ task.

**Social Media**

We invite parents/carers to follow us on our social media pages. We will use social media to keep parents/carers informed of upcoming events and news. The links to the pages can be found on the Transition page of the Academy website and the names of each page are as follows:

* The Bourne Academy Parents/Carers: Year 7 students starting September 2025
* Facebook: The Bourne Academy
* Instagram: thebourneacademy
* X : BourneAcademy

**Student/Parent Information**

We will need you to enter all your personal details onto our database, Arbor. For that purpose, we will be sending you an **Arbor login** whereupon we require all parents to enter details online e.g. contact information, medical, allergy, permissions, emergency contact numbers etc. **This email will be sent in the first week of the summer term, which starts Tuesday 22 April 2025**. Once you have created your Arbor login you will have the opportunity to update your details at any point during the school year. Please ensure you have entered these details **by Friday 6 June.** Your child will not be able to attend the on-site Transition Day if their personal details have not been submitted.

**Uniform**

Please see our Welcome Booklet for uniform information. A reminder that everyone should purchase a House tie and a House blazer. You will be notified which house your child has been placed in, within our June communication. Shoes must be black leather/leather look – as per the Welcome Booklet description. In addition, all students joining the Academy, wishing to wear a skirt, are required to wear the regulation skirt which is purchased from our retail outlet, CJI Clothing Ltd, 545-547 Wimborne Road, Moordown, Bournemouth, BH9 2AP (Tel: 01202 249244) Their website and further information can be found here [The Bourne Academy](https://www.cjiclothing.com/schoolwear/the-bourne-academy.html).

If your child is eligible for Free School Meals, a uniform voucher will then be available for you to collect on Thursday 26 June at our Transition Evening.

**Biometric Catering**

The Academy runs a cashless catering and payment system - please see the information sheet and FAQs. More details on accessing the online payment system will be provided on the Transition Evening. In order for your child to purchase food at the Academy we would like them to use our biometric system. We have also enclosed the Biometrics FAQ’s.

**SEND Surgeries for children with Special Educational Needs and/or Disability**

Our Director of Inclusion, Mr Cornish, will be offering the below dates for parents of children with SEND to meet and discuss your child’s needs and current provision. Your child’s school would have been given a letter to distribute to parents of children on the SEND register currently. This letter provides further information about these SEND surgeries. Please be reassured that the primary schools will also be providing the Academy with information about your child. The dates and times available to meet with Mr Cornish, onsite at the Academy, are below. You do not need to book an appointment; you will be seen upon order of arrival:

Friday 13 June 09:30 - 12:30

Thursday 19 June 14:00 – 16:00

In the meantime, should you have any questions in relation to your child’s transition to The Bourne Academy, please do not hesitate to contact Miss L Dawson who will be only too happy to assist [lucy.dawson@thebourneacademy.com](mailto:lucy.dawson@thebourneacademy.com).

I look forward to meeting you on **Thursday 26 June** and on **Friday 27 June** for what I am sure will be memorable days for you and your child.

Yours faithfully,



**Mr M Avoth**

**Principal**

**All Information to be returned to the Academy by Friday 6 June**

* Arbor – Online contact information and personal details (using parent login).
* Ambition Letter (to be returned by **Wednesday 23 April**)
* Individual Care Plan if applicable (**Friday 6 June**)