

THE BOURNE ACADEMY
16-19 DISCRETIONARY BURSARY FUND APPLICATION FORM
2025/26 ACADEMIC YEAR

SECTION A: STUDENT PERSONAL DETAILS

Surname / Family name

First name(s)

Date of Birth

Home Address
(if your address changes please notify us)

Telephone/Mobile number

Email address

SECTION B: COURSE DETAILS

Name of School

Courses being taken

Year Group 12 13

SECTION C: STUDENT'S CIRCUMSTANCES

Who do you live with? Please tick all that apply:

☐ Mother	☐ Father	☐ Parent spouse/partner	☐ Grandparent(s)
☐ Foster parents	☐ On my own	☐ My spouse/partner	☐ In care / looked after
☐ Other, please explain:			

Other than yourself and those you have ticked above, how many people live in your household?

0 - 15 year olds 15 - 18 year olds 19+

Have you always lived in the UK? ☐ Yes ☐ No

SECTION D: INCOME THAT YOU EARN

Weekly amount received for:

Part time job	£	Benefits	£
Other	£		

SECTION E: SUPPORT REQUIRED

Please provide details of the support required and estimated costs (where appropriate) for the 2025/26 academic year below:

		Estimated £
Course materials (including stationary and specialist clothing)	☐	
Transport to and from school (please detail how you travel)	☐	
Educational visits and field trips	☐	
Travel expenses re Bourne Ambassador meetings	☐	
Travel expenses to university interviews	☐	
UCAS application fees	☐	
Exam retake fees	☐	
Other	☐	
<i>(Please provide details)</i>		

Please note that you may need to confirm how bursaries have been spent by providing receipts

SECTION F: ELIGIBILITY CONFIRMATION

Please tick below all that apply:

- ☐ A - I am or my family are in receipt of Free School Meals
- ☐ B - I was eligible for Disadvantaged Student funding (Pupil Premium) during Year 11.
- ☐ C - My family/household's annual income is less than £25,000 *(please complete Section G)*
- ☐ D - I have an Educational Health and Care Plan (EHCP) or have a disability

Please provide details:

- ☐ E - I am applying for another reason

Please provide details:

SECTION G: HOUSEHOLD INCOME

Please only complete this section if you have ticked box C in Section F

	Parent / Carer 1	Parent / Carer 2	Evidence (to be provided)
Gross taxable annual salary / wage	£	£	2025 P60 / end of March 2025 payslip or most recent monthly payslip
Self employment / property income	£	£	Latest tax return or certified accounts
Private / Occupational pension	£	£	Pension statement / pension 2025 P60 / recent bank statement
State pension	£	£	Recent Pension statement / recent Bank statement
Bank / Building society interest	£	£	Recent Bank statement (evidence only required if interest over £250 per year)
Benefits (please specify)	£	£	Recent Confirmation letter / benefit book / bank statement
Other Income (please specify)	£	£	Recent Confirmation letter / benefit book / bank statement

If you are unable to provide the information requested above please provide the last 3 months bank statements for all household earners.

SECTION H: STUDENT BANK DETAILS

The Academy would prefer to pay bursaries via BACS payment. Please provide your bank details below to enable payment to occur. The bank account must be the Student's bank account.

Name of Bank:		Sort Code (6 digits):	
Account Name:		Account Number (8 digits):	

SECTION I: DECLARATION BY STUDENT

It is important that you read the following statement carefully. We will not consider this application unless it is signed and dated by you.

- I confirm that the information I have provided on this application form is accurate.
- I confirm that I will inform you immediately of any change in either my own or my family's personal circumstances, that directly affect my bursary application, as they occur.
- I confirm that I understand that if I provide false or incomplete information I will have to repay any bursary funds provided to me to assist in my studies.

Signed: _____

Date: _____

SECTION J: DECLARATION BY PARENT/CARER

It is important that you read the following statement carefully. We will not consider this application unless it is signed and dated by the family members whose income details have been declared above in Section G.

- I confirm that the information I have provided on this application form is accurate.
- I confirm that I will inform you immediately of any change in either my own or my family's personal circumstances, that directly affect my child's bursary application, as they occur.
- I confirm that I understand that if I provide false or incomplete information then bursary funds awarded to my child will need to be repaid.

Signed: _____

Date: _____

Signed: _____

Date: _____