

**Parent Voice Team Meeting**

**9th November 2016 – 5.30-7pm**

**The Bourne Academy**

**Actions – in yellow**

**Attendance**

**Present:** Bob Lockhard (Chair), Lisse Burbidge, Mark Avoth, , Katherine Spicer, Susan Arnold, Charlaine Brooke, Jerry Hancock, Lisa Cheeseman, Carrie Searley, Calum MacKinnon, Tom Peacock, Caroline Gobell.

**Apologies:** Linda Bennett is stepping down for the time being. A huge vote of thanks for all the work and commitment that Linda has put into the PVT to date.

**Principal’s briefing**

1. **Uniform Checks:** BL expressed that he was delighted with the Principal’s letter which went out – very explicit and clear.

MA reported that the uniform checks had been a great success and that so far this week, only 10 uniform misdemeanours had been reported, and six of those were socks. We’ll continue to monitor closely.

1. **Uniform Provider:** Stevensons are still the current suppliers but we’re in talks with local supplier, CJI, in Moordown. Their samples are slightly different, potentially even better. We’ve offered Stevensons the chance to be a joint supplier, but they will probably decline due to the proximity of CJI. MA will continue negotiations with CJI and also find out 1. If they stock the pink blouse in a blouse collar shape, not a shirt collar shape, and 2. If with the black jacket, CJI will do just the embroidery for a price.
2. **Results –** the government has introduced a new grading system – this is called Progress 8 and measures the progress a child has made since it entered the school. This will be on the next agenda in more detail – 11th January
3. **Marketing** – CG showed parents the intended canvases of VIP visits for the reception area, and the letter from the Queen’s representative, Lord Lieutenant of Dorset, following his visit on site last week.
4. **Bourne Ambassadors –** excellent networking evening last week for 6th formers and potential mentors – any contacts for future mentors gratefully received. UCAS has invited Mrs Woodings, Careers Teacher, to speak at their annual conference about our mentor scheme as they are so impressed and have never seen it before.

**Parent Comments**

1. **Trips away** – how much notice could the Academy give? Is there anyway of informing parents earlier so that students can choose, rather than sign up, then miss a more relevant one? MA replied yes there is, and he will have a word internally to ensure this happens in future. CG – to list the termly trips on the website and prospectus, in advance.
2. **Facebook** – CS reported that the site now has 32 followers – it has gone up. CG/DD to send new content to CS (incl Osiligi) and to arrange for our Twitter account to feed into the Facebook page (ask IT).

**Financial update**

Current bank balance is £1758.64

Further expected income for this Academic year is:

* Approx. £300 from Xmas fayre – 30th Nov
* Approx £500 from Feb 2017 Quiz night
* Approx £900 from Xmas, Easter and summer mufti days
* Approx £200 from summer sports day 2017.

**Update on Actions agreed last time**

1. **Parent Login** – MA reported that we are still awaiting set up from Progresso, our external provide……, and then we’ll ask for feedback from 3 x parents trialling it – Spicer/Bennett/Cheeseman – CG to chase set up and invite feedback asap.
2. **PTC** – hampers working well to increase database, keep going (thanks Lisa for doing the recent one – great results). LB not able to man any stalls for future PTC nights, but happy to make the hampers until the end of the year – Charlaine Brooke and Lisa offered to help in future. PTC dates are on the website and as follows – please email CG if you can help. CG/DD to coord.

* Year 7   - 19th October 2016 and 14th June 2017
* Year 8   - 25th January 2017 and 28th June 2017
* Year 9   - 8th February 2017 and 12th July 2017
* Year 10 - 23rd November 2016 and 10th May 2017
* Year 11 - 9th November 2016 and 8th March 2017
* Year 12 & 13 - 28th September 2016 and 22nd February 2017

1. **Massai Charity – Osiligi –** All suggestions actioned and campaign now launched to encourage 1000 people to raise £5 each – posters in each classroom and sent out to parents/website/twitter. Planned four mile walk along beach + picnic and bucket collection, in 2017 – TP write up proposal and submit to SLT. Maybe on the last ASPIRE day in the afternoon -( Kelly is making it an Osilgi Aspire day). CG to send a monthly ‘thermometer’ record of fundraising so far to all staff/students and parents (twitter, facebook and website too)

**Future Fundraising Events**

**Xmas Fayre – Wednesday 30th November, 3.30-6.30pm (2pm set up)**

* Santas Grotto photos - Lisse B to arrange
* Raffle (Bob has an oven) – TP to arrange prizes (great prizes so far, more to come)
* Raffle – sell tickets from the week before – buckets and tickets ready + list of prizes (staff briefings, reception, etc). DD/CS – put list of prizes on website, facebook etc
* Snow machine – CG booked
* Carol singers - LC to ask Christ the King Primary School, LB to ask KPS too
* Music dept/Wavelength – CG arrange
* Invite primaries – DD to email again
* Refreshments from kitchen – coffee/Tea/mulled wine/squash/juice/biscuits/mince pies/cakes – Bob to arrange/collect (contact Tesco Sale or Return + some free items), give list of items for DD to do signage.
* Helpers on the night – PVT – Bob to lead
* Site team details/decorations/music/lighting/screens - CG
* House Stalls (make it a competition – prize? Bottle of wine to HoH who makes most profit?) – Lisse B to arrange
* Stall holders with proceeds coming to the Academy/Massai – free
* Stall holders with proceeds going externally - £10 fee + 1 x product into the raffle
* Stall holder liaison – DD (approx. 24 so far). Ask for raffle prize from each
* No entry fee – but collection buckets for the Massai – DD do labels and buckets
* Bourne Leaders to help – DD liaise with Mr Perkins
* Arrange floats on the night - CG
* **PVT income – Santa’s Grotto photo booth, refreshments, raffle**
* **Academy/Massai income – stalls and donations**

**Committee Roles**

Available roles -

Communications Lead, Treasurer and Secretary – please email Caroline if you’re interested.

**Date of next meetings**

* Wednesday 11th January – 5.30 – 7pm
* Wednesday 8th February – 6-7pm
* Wednesday 3rd May - 5.30 – 7pm

(To be arranged in the board room with an urn.)