

**Parent Voice Team Meeting - The Bourne Academy**

**Wednesday 21st February 2018 – 5.30-7.10pm**

Actions – in yellow

**Attendance**

**Present:** Bob Lockard (Chair), Caroline Gobell, Katherine Spicer, Simone Taghizadeh, Lerryn Gray, Linda Bennett, Susan Lockard, Tom Peacock, Claire Mason, Kelly Westerby, Calum MacKinnon.

**Apologies:** Mark Avoth, Carrie Searley, Lisa Cheeseman

**Members update**

* Welcome to Linda Bennett – great to see you
* Jerry Hancock and Charlaine Brooke stepped down as Treasurer and Secretary due to change in circumstances – PVT thanked them for all their help and support during the years.

**Update on Previous Actions**

1. PVT Facebook has 90 followers. CS continues to liaise draw from Academy website/twitter to get up to date news.
2. PVT e- mail account. Nothing to report from Bob – BL continue to monitor
3. Annual fund letter – no update. MA will speak with Conor Burns, MP.
4. Parent log-in for Progresso – J Mason had a late mark when he wasn’t late – TP to remove late mark. What’s a neutral behaviour? Parents agree there needs to be a ‘key’ on progresso explaining terms. TP to speak with IT to ensure a key is added.
5. Parking/cycling issues: MA to bring update to next meeting. Parents also asked if there is anything we can do to affect helmet wearing? We have held assemblies on bike danger and helmet wearing, plus sent a letter home. We will keep an eye on it.
6. Uniform – an inspection will happened before half term and assemblies happening this week on behaviour & uniform. Staff continue to be vigilant.
7. House badges – TP took it the idea to student council and they were very positive. TP meeting next week with tutor groups for feedback – iron on badges or house ties? TP report back at next meeting.

**Principal’s Briefing (by CG)**

* **Ofsted** are due in. MA to email PVT members with link to parentmail survey to complete – all to complete. ST has completed the survey by finding it herself and will send a link to MA.
* **Behaviour system** has been revamped and working well. KW raised that there is a negative Facebook campaign amongst a small group of parents. TP explained fully how the Isolation Room is working well and that the ‘usual suspects’ are not in the room. There are more coloured slips at present because the teachers are empowered to discipline immediately against disruption to learning. The system is really working and disruption is already decreasing. Parents – please listen to your children and feedback thoughts/comments at next meeting.
* **Safeguarding –** we have been conducting a full safeguarding audit of the Academy and would welcome parent feedback. Parents are all aware of the Prevent Agenda and all would welcome a parent E-Safety session delivered by the SSCT (Safer School Community Team) after school – CG/KF to arrange this. Parents – please review and comment on our website safeguarding page & parent zone page. Are the links sufficient?
* **Parent Mail** – we have had a demonstration of a new Parent Communication Portal called ParentMail. It seems likely that we will begin to use this service in the future (as our database does not have a strong marketing/comms function). We will be in touch again – it would give quick and easy communications. CG to update next time.
* **New Marketing & Communications Officer,** Gemma Holden, started this week - you will be hearing from her.
* **Other News** – fab **RAF Roadshow** in today, successful trip to **New York** at half term, applications open for yrs 10 & 12 to join **Kenya trip** Feb 2019, **24 Italian students** are joining us on Monday and will be buddied up with yr 9 volunteers.

**Parent Discussion/News**

* **Letters Out** – secondary contacts now receiving all proper comms.
* **Library** – CM asks what filters there are on library computers – what games can they play at break & lunch? CG to find out. CM concerns regarding the negative influence of her son’s library buddy and extreme views (TP to find out and investigate/report back).
* **Summer Camp** – for new yr 7s? Can we resurrect a summer camp, even for one day, for new year 7 students to have the campus to themselves for a day in the summer holidays. Parents would be willing to pay £15-£20 for the day (as TP explained Government had pulled the budget). PVT offered to be helpers. CG to take it to leadership as an initial enquiry.
* **Basic First Aid** – Is it possible for each year group to do some first aid sessions, annually? (partic focus on resuscitation/choking). Could be part of PE/P. Arts/Aspire/SMSC lessons? CG to take it to leadership as an initial enquiry.
* **Counselling service** – query about the amount of time it takes to receive emotional support & guidance as the doctor had recommended that the school would deal with the ‘issue’. TP explained that the Wellbeing Coordinator is full time and has a waiting list of cases, being dealt with in priority order. Increasingly CAMHS & doctors cannot manage their own caseloads, with 8 month waiting lists, and frustratingly passing it back to schools. TP to speak with parent individually to sort something out.
* **PTC data sheets** – KS - please can we not put addresses on data sheet envelopes on PTC nights. Some parents want their addresses to be private and not on public display. Names only – we can fill in non-attendee addresses later. CG to arrange.
* **Lockers** – LG wondered if lockers were a possibility and explained her son’s situation. TP will arrange for a sports bag to be left in the sports office all week in this case.

**Financial update**

Current bank balance £1900 – no requests for funding.

**Funding Request**

LB raised the wish for a whiteboard room for students to write on – CG advised students/teacher to make a request to LT first, then to PVT for funding after.

**Fundraising Events**

1. **Quiz night** Friday 2nd March

* Linda Bennett kindly offered to help organise it once again - Gemma in assistance
* Teams so far – Admin, HoH x 2, Maths/Hu?, Lettings?, Hillview?, Students? And Alumni?
* Calum offered to be a scorer – thank you
* Various offers of raffle prizes – thank you – please drop off to reception (thanks ST for restaurant voucher, CMK for items, LG for glasses)
* TP to see if any other raffle prizes can be sought
* Any offers of help on the night? (marking/getting teams or tables together)- all
* All welcome – great fun – spread the word – all.
* LB and GH to continue arranging everything.

Meeting closed at 7.10pm

**Dates of next meetings – 5.30-6.30pm -** Wednesday 25th April – apologies for KS/Wednesday 13th June