

**Parent Voice Team Meeting - The Bourne Academy**

**Wednesday 21st June 2017 – 5.30-6.45pm**

Actions – in yellow

**Attendance**

**Present:** Mark Avoth,Bob Lockard (Chair), Caroline Gobell, Katherine Spicer, Lisa Cheeseman, Calum MacKinnon

**Apologies:** Tom Peacock, Linda Bennett. Charlaine Brooke, Jerry Hancock, Carrie Searley, Lisse Burbidge.

**Update on Previous Actions**

1. PVT Facebook now linked to Academy Twitter account – currently, PVT Facebook has 54 followers. CS continue to liaise with Dee to update page with events.
2. Parent Event: 20th September event confirmed – 5 to 5.30pm – talk on Progress 8 and Careers, followed by PVT meeting. CG to arrange this with VW, MA, DD – letter and emails out to parents, etc.
3. JH asked if staff could let reception know if students are going to be more than 15 mins late out of school. Reception can communicate this and prevent parents from worrying. This was actioned by Mark at staff briefing.
4. Uniform checks done and parents of non-conforming students have been written to/isolations given. CGI have provided 20 new skirts for parents to buy on site, new, in the mornings if necessary.

**Principal’s briefing**

1. **Parent login -** CG explained that PVT members all now have access to their official logins – a few teething problems (marked absences for non attendees at music lessons etc/ATL info gaps).

MA to discuss and check these issues with SS.

CG to add Callumn MacKinon, yr 7 parent, to the list of immediate users.

CG to ensure clean up done and logins distributed asap.

CG explained that some data clean-up is happening in the office on duplicate/sibling data records, and that parents are now being invited to join up, by tutor group, when data duplicates have been amended.

1. **Three year GCSE course** (options at end of yr 8). DfE GCSE handout circulated. This decision is being taken to Governors in July for final confirmation. There are a number of benefits to this decision being taken: longer period of time for trips to be organised, more time to develop products in practical subjects, pressure taken off staff and students to get work done on time and well. MA to write a letter to be sent to new yr 7 parents in July 2017 notifying them of the change.

**Annual Fund Launch – Parent donations**

Given the current economic situation and funding crisis in the education sector, CG suggested that TBA follow the example of many schools around the country who are now asking parents if they could voluntarily contribute to an Annual Fund which would be managed by our charity, The Bourne Foundation. The fund would be spent on much needed capital projects and kit/equipment over and above budgetary needs. LT has discussed this issue and although against it, they can see the need for help and additional support. The Governors will be asked their opinion in July too.

PVT unanimously agreed that we should ask for the contribution, ensure it is voluntary. They said that parents would be supportive on the whole and that we should ask for £15 + gift aid.

CG to amend the draft letter and donation form, then submit to Governors for approval.

**Parent Discussion/News**

1. Lisa Cheeseman offered the possibility of **corporate sponsorship** through their business – Kingren Groundworks Ltd – CG to follow up with email discussions directly
2. **First Aid** – students phoning home on mobiles for parents to collect them without notifying staff. Sanctions will be given + email from CG to state if children are to be picked up, it must follow a call from staff.

**Financial update**

Current bank balance £1877.96. Prom £400 paid.

**Funding Request**

No current funding requests from staff.

**Fundraising Events**

1. **Aspire Day walk** – all organised and parents communications up to date with logistics/details. Hoping to raise more money than just mufti.

CG to check if comms out re mufti on Thorpe Park trip?

CG order more tins/buckets to shake for each house + labels and leaflets for public. Prize for house with most money? DD to publish comms.

1. **Sports Day 10thJuly** - helpers from PVT needed for **refreshment sales also second hand uniform** to be available to purchase. Email Bob please. Helpers so far – Carrie, Simon, Bob.

* Uniform available from front office – Bob to organise whole event – uniform and refreshments.
* CG to send x 3 parent emails re prices and event details (DD) awaiting BL’s prices.
* LB/TP arrange student helpers
* CS put it on Facebook
* SA to ask about warming rolls – food rooms?
* BL to arrange clothes racks with site team/front office, fridges (food rooms), float, purchase of produce, pricing, facebook clip to Carrie.
* CG – book gazebo from OE, float/tin, bunting, signage/pricing, PVT badges

1. Open Day – Wednesday 13th September – any PVT members able to man a stall/talk about PVT to new parents?
2. **Christmas fayre** to be Wednesday 29th November - to be decided at next meeting (dependant on performing arts.

CG/DD to submit event sheet to save the date – then follow same guidelines as last time from September onwards.

**Dates of next meetings – 5.30-6.30pm**

Weds 20th September (following meeting from 5-5.30pm on Progress 8 and Careers)

Weds 8th November