

**Parent Voice Team Meeting - The Bourne Academy**

**Wednesday 8th November 2017 – 5.30-7pm**

Actions – in yellow

**Attendance**

**Present:** Bob Lockard (Chair), Caroline Gobell, Susan Lockard, Tom Peacock, Jerry Hancock, Charlaine Brooke, Katherine Spicer, Lisa Cheeseman, Calum MacKinnon, Tracey Jeffries, Simone Taghizadeh, , Fumni Omotade, Jacqui Roberts, Jackie Real.

**Apologies:** Mark Avoth, Linda Bennett, Carrie Searley

**Thank you to Simone for volunteering her time to help in the office**

**Vacancies in office to be advertised**

**Update on Previous Actions**

1. PVT Facebook has 84 followers. CS continues to liaise draw from Academy website/twitter to get up to date news. Currently working really well.
2. Trip list has been produced and is available on the website.
3. PVT e- mail account. Nothing to report from Bob – BL continue to monitor
4. Annual fund letter went out to 180 Year 7 parents and 5 have donated so far. CG to send a follow up letter and to put letters in bags aswell next time (Extend to yr. 8 & 9 in 2018?). Re ask each September.
5. Outdoor Ed kit list and English book list – report fed back that lists should be out earlier
6. Parent log in for Progresso rolled out to whole school with no issues
7. Parking issues: MA has left a message with council but as yet has not had a response. CB made a phone call to the council as a concerned parent hoping to hurry things along. MA to contact again.
8. Kingren sponsorship – CG to follow up on opportunity – thank you so much
9. Kenya trip – will be open to years 10 & 12 – CG to contact Wessex Water re sponsorship of Water/Art feature

**Principal’s Briefing by Caroline**

* Canford nominated TBA for relationship with school in Times awards
* Bourne named as one of top three national schools for careers advice
* Bourne named as one of top three schools for the National Citizenship Service
* Lisse Burbidge long term sick and AL TP DB running Anvil and sharing her role with others
* Mr Schmidt working well with Oxford University Professor – good publicity for school
* Bourne have won £10k’s worth of new products from IT company called Softcat.
* 3 x mufti dates (advance notice to be given) – No £1 – No Mufti!
* Daisy charity to be promoted for fundraising

**Parent Discussion/News**

* Spanish Trip – cancelled but no letter yet re refund – CG to chase and ensure refunds happen swiftly
* Occasional poor communication between departments – CG to remind teachers to pass messages between them
* Uniform inspection – please ensure uniform consistency - when is the next date? – CG to ask LT and report back (probably new year)
* More information needed on 2019 Ski trips – CG to ask for this to be circulated to parents
* DT letters are not detailing full reasons as to why and there’s not always a follow up phonecall – TP to follow up, mention in staff briefing and investigate
* Website – not user friendly on mobile devices – CG to explore this with E4Education, our web provider
* House ties? Parents liked the idea of unity amongst houses – but no one wanted to lose the pink. Possibly a single house stripe colour? Discussed ties and other options – lapel pins, blazer pocket emblem badges (iron on)

**Financial update**

Current bank balance £2010

**Funding Request**

No current funding requests from staff.

**Fundraising Events**

1. **Christmas fayre** Wednesday 29th November 3-6pm. (6th form/lawn/hub)

* 22 stalls so far.
* Linda Bennett kindly running a toy stall
* Bob kindly running refreshments –BL to organise (kitchen given permission to use cookers/hob) Get cups/napkins
* Primary school bringing choir 3-3.30pm
* Yr. 7 choir + yr 10 soloist
* Any offers of help on the afternoon - all
* Spread the word – stall holders and helpers/donations - all
* Stall holders wanting to keep their own profit – pay £10 per table and donate a prize
* PVT profit – from refreshments and raffle
* Could all help to get raffle prizes please
* TP to chase extra raffle prizes too
* CG liaise with stallholders, organise set up, layout map, snow machines, raffle books, floats, prizes, decorations, etc.

1. **Quiz night** Friday 2nd March

* Linda Bennett kindly offered to help organise it once again
* Any offers of help on the night? (marking/getting teams or tables together)- all
* All welcome – great fun – spread the word – all.

Meeting closed at 7pm

**Dates of next meetings – 5.30-6.30pm**

Wednesday 10th January

Wednesday 21st February – note new date ahead of quiz date for planning